

No.2620/FD/F3/2019-20
GOVERNMENT OF PUDUCHERRY
FINANCE DEPARTMENT

Puducherry, dt.26/03/2020

C I R C U L A R

Sub: COVID-19 Relief Fund – Contribution by Government Employees and employees of PSUs & Autonomous Bodies etc., - Reg.

In order to curtail the outbreak of COVID-19 pandemic disease and to strengthen the medical / public health system and also to assist poor people, a separate account from Chief Minister Relief Fund, Puducherry has been opened to receive the contributions intended exclusively for COVID 19 relief activities as detailed below:

Name of the Account : **COVID-19 Relief Fund Puducherry**
Account No : **6872328796**
Name of Bank : **Indian Bank, Main Branch, Puducherry**
IFSC Code : **IDIB000P042**

2. As a mark of support to achieve the objective of containing the pandemic disease in Puducherry, all Government employees, employees of PSUs/Autonomous Bodies and Local Bodies under the Government of Puducherry are requested to contribute their one day's salary [Pay + NPA(if admissible) + DA] to the above Account. For the employees who are drawing pay in the Sixth CPC pay structure, one day's salary shall be calculated based on the emoluments comprising of Basic Pay, Grade Pay, NPA (if admissible) and DA.

3. The Heads of Offices/DDOs shall prepare the pay bills for the month of **March 2020** with the deduction of one day's salary amount as stated above through 'Pay Soft' and present the bills to DAT. The DAT in turn shall arrange to remit the amount deducted from the employees of all Government Departments in a consolidated manner to the **COVID-19 Relief Fund Account** mentioned above.

4. The Heads of Public Sector Undertakings/ Autonomous Bodies, Local Bodies i.e. Municipalities/Commune Panchayats and also Co-operative Institutions are requested to collect the contribution from the willing employees and remit the same to the Account in the form of Account payee demand draft/RTGS.

[Handwritten Signature]
26/03/2020

..2/-

5. The crossed DDs and Cheques drawn in favour the above account shall be sent to the following address:

SENIOR ACCOUNTS OFFICER,
OFFICE OF THE COUNCIL OF MINISTERS
PUDUCHERRY -605 001.

6. The contributions are eligible for Income Tax exemption under 80 G of Income Tax Act, 1961.

-/By Order/-


(ARJUN RAMAKRISHNAN)
Under Secretary(Finance)

To

All Secretariat Departments
All Heads of Departments/Offices/DDOs/All Municipalities/Commune Panchayats/
Co-operative Institutions/Autonomous Bodies/PSUs/Societies.

Copy to

- 1) The OSD to Hon'ble Lt. Governor, Puducherry
- 2) The OSD to Hon'ble Chief Minister, Puducherry
- 3) P.S. to Chief Secretary, Puducherry