

CONTENTS

Sl.No.	Title	Page No.
1.	To consider the Grant-in-aid received and the expenditure made since the inception of the College.	1
2.	To consider hiring out of private buildings on rent for the Hostel and Colleges.	2
3.	To consider the progress report of the Dean	3
4.	To consider the construction of a temporary vehicle shed.	5
5.	To consider the project allowance for the staff of the Pandit Jawaharlal Nehru College of Agriculture.	6
6.	To consider the continuation of service of the Dean, Pandit Jawaharlal Nehru College of Agriculture, Karaikal.	7
7.	To consider the creation of one Assistant Professor in Soil Science & Agricultural Chemistry.	8
8.	To consider the request of the staff members to shift their families after six months.	9
9.	To consider the minutes of the First meeting of the Transitory Body held on 16.12.87.	10
10.	Any other item with permission of the Chair.	
	a) Purchase of a xerox machine	
	b) Hiring of a Van for the transport of students.	

## AGENDA ITEM NO.1

1

## TO CONSIDER THE GRANT-IN-AID RECEIVED AND THE EXPENDITURE MADE SINCE THE INCEPTION OF THE COLLEGE

Since the inauguration of the College i.e., October, 2nd 1987, the Government of Pondicherry have sanctioned a grant-in-aid of Rs.12 lakhs in two spells. With the available funds, infrastructural facilities sufficient for conducting the first year B.Sc.(Ag.) degree programme have been built up. Details of grant-in-aid, receipts and expenditure are furnished below:

I. <u>Grant-in-aid:</u>		Rs.12,00,000.00
II. <u>Receipts:</u>		
i. By sale of application	Rs.	14,470.00
ii. By Registration charges	Rs.	15,608.00
iii. By College fees	Rs.	7,546.00
iv. By Hostel fees	Rs.	24,745.00
	TOTAL(I & II)	Rs.12,62,369.00
III. <u>Expenditure</u>		
i. Pay and allowances	Rs.	54,331.30
ii. Travelling allowance	Rs.	19,556.15
iii. Contingencies		
a) Non-recurring*	Rs.	5,39,881.60
b) Recurring**	Rs.	70,257.77
	TOTAL	Rs. 6,84,026.82
IV. <u>Budget for February and March'88</u>		
i. Pay and allowances	Rs.	24,000.00
ii. Travelling allowance	Rs.	11,000.00
iii. Contingencies		
a) Recurring	Rs.	30,000.00
b) Non-recurring	Rs.	5,14,000.00
	TOTAL	Rs. 5,79,000.00

This is for favour of information of the Governing Body.

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 \*Includes the cost of office equipments, vehicles for transport of staff and students, furniture for office and hostel, vessels and gas stoves for providing boarding facilities for the students.

\*\*Includes the cost of printing and stationary, maintenance of vehicles, Advertisement charges etc.,

TO CONSIDER HIRING OUT OF PRIVATE BUILDINGS ON RENT FOR THE HOSTEL  
AND COLLEGES

At present the Pandit Jawaharlal Nehru College of Agriculture is housed in the auditorium of the Arignar Anna Govt. Arts College, Karaikal. The auditorium has been divided into three parts, one for the Dean and Office, the second for the staff members and third for class room. The space is not enough for accommodating the present staff itself. By another six months the second batch of students have to be admitted. Therefore an additional class room may be required for conducting the classes. With regard to hostels the Excursion Centre that would accommodate only thirty five students will be available only for six months. Therefore, it is necessary to hireout a few buildings on rent in the Karaikal town for conducting classes as well as running the hostel. This request is placed before this Body because the existing facilities will be sufficient only to accommodate fifty students and the staff for the first year course alone. The Governing Body may therefore permit the Dean to acquire private buildings on rent for conducting the classes as well as hostels adopting the rules prescribed for hiring out buildings on rent by Government offices.



## TO CONSIDER THE PROGRESS REPORT OF THE DEAN

The Agricultural College commemorating the late Prime Minister Pandit Jawaharlal Nehru was formally inaugurated on October 2, 1987 by the Hon'ble Chief Minister of Pondicherry, Thiru.M.O.H.Farook under the presidentship of Hon'ble Agricultural Minister of Pondicherry, Thiru.V.Govindarajan.

The first Dean of the College was appointed on 28.9.87. Initially the office of the Dean was housed in one of the rooms in the office of the Additional Director of Agriculture, Karaikal. He arranged for the release of notification of admission for the B.Sc.(Ag.) degree programme, Printing of applications and to get the required experienced manpower from Tamil Nadu Agricultural University for organising the College in the manner contemplated by Indian Council of Agricultural Research and the state Agricultural Universities.

The advertisement on admission was released in leading dailies viz., Indian Express, Dina Thanthi, Dinamani between the 1st and 5th November 1987. The last date for receipt of applications was fixed on the 30th November 1987. A total number of 1,447 applications were sold to students all over India.

The filled in applications numbering 1,044 were received within the stipulated date against the admission strength of 50. The applications were processed at the Computer Centre in the Tamil Nadu Agricultural University, Coimbatore. The admission for the first year B.Sc.(Ag.) degree programme was completed on 21.1.88. The commencement of the classes is scheduled on 15.2.88.

With regard to staff position, so far five teachers in the cadre of Professor, Associate Professor and Assistant Professor have joined. There are two more Associate Professors to join the college with in a week. With regard to administrative staff there is only one Lower division clerk lent by the Additional Director of Agriculture, Karaikal. One typist on daily wages had also been lent by the Additional Director of Agriculture, Karaikal.

Two lower division clerks have been posted to this College a week ago on deputation from the Government of Pondicherry and they are yet to join.

With the available staff members, procurement of materials for developing the infrastructural facilities, hiring of buildings for hostels, repairing the godown in the Madur Farm for conducting the practical classes, processing of admission, purchase of essential articles were arranged. The day to day routine office work has been shared by all the staff members, so as to speed up the development of the College.

This is for favour of information of the Governing Body.

AGENDA ITEM NO.4

5

TO CONSIDER THE CONSTRUCTION OF A TEMPORARY VEHICLE SHED

At present there are Car and Jeep for the College. Besides two more Mini-buses have to be purchased for the transport of students from College to Farm and back and also village studies. It is also proposed to buy a pick up van for the movement of materials like furniture, seeds farm produce, implements etc. Therefore these vehicles have to be parked in one common place with a raised floor for protecting the tyres from moisture and a roof to protect the tops of the vehicles from lashing rains. The Governing Body is requested to consider this proposal and permit the Dean, Pandit Jawaharlal Nehru College of Agriculture, Karaikal to incur an expenditure not exceeding 1.25 lakhs for constructing a vehicle shed in Government lands or Private lands whichever is available for parking the vehicle. In case of private lands, the land will be taken on lease.



AGENDA ITEM NO.5

6

TO CONSIDER THE PROJECT ALLOWANCE FOR THE STAFF OF THE PANDIT JAWAHARLAL NEHRU COLLEGE OF AGRICULTURE.

The Pandit Jawaharlal Nehru College of Agriculture has to be established at Surakudy, a village 9K.M., away from the Karaikal town. The place is lacking important basic amenities like school, hospital, etc. The land has to be acquired; the building has to be constructed and a research farm has to be established. The work envisaged under this project almost equal to construction of a dam in a remote place.

In this context, it will be relevant to mention that Tamil Nadu Agricultural University is granting project allowance to the staff working in the newly started Agricultural College at Killikulam and Veterinary College at Nammakkal.

Therefore the Governing Body is requested to consider the proposal and approve the sanction of project allowance as per the rates granted by the Government of Pondicherry.

TO CONSIDER THE CONTINUATION OF SERVICE OF THE DEAN, PANDIT JAWAHARLAL NEHRU  
COLLEGE OF AGRICULTURE, KARAİKAL.

The Dean, Pandit Jawaharlal Nehru College of Agriculture, Karaikal was deputed by the Tamil Nadu Agricultural University and he had joined the post on 28.9.1987. As per the terms of appointment issued to the incumbent by the Tamil Nadu Agricultural University, Coimbatore, the term of deputation is for three years from the date of assumption of charges. But he attains super annuation on 29.2.1988 as per the rules of Government of Tamil Nadu. This has been reported to the Government of Pondicherry for taking a decision on the continuance of the service of the present incumbent. The Government of Pondicherry after careful consideration decided to refer the matter to the Governing Body since the memorandum of Association of the Pandit Jawaharlal Nheru College of Agriculture(Karaikal)Society has come into existence and this Body has been empowered to appoint the Dean of the College.

As the present Dean has taken charge only on 28.9.87 and the Institution is in the formative stage, continuance of the present incumbent would be proper in the interest of development of Institution. This will also on the other hand satisfy the terms and conditions of deputation by the service lending organisation viz., Tamil Nadu Agricultural University.

Since a short stay in a pivotal post like Dean of a developing professional College may not yield the desired results, the Governing Body may consider the extension of the service of the present incumbent, so that the rich experience of the individual can be utilized in full for shaping the new Institution.



TO CONSIDER THE CREATION OF ONE ASSISTANT PROFESSOR IN SOIL SCIENCE AND  
AGRICULTURAL CHEMISTRY

In the first year B.Sc.(Ag.), degree programme three courses have to be handled by the personnel belonging to the discipline of Soil Science and Agricultural Chemistry. The courses are "Principles of Analytical Chemistry, Principles of Physics in Agriculture(Soil Physics) and general Bio-chemistry(Plant Chemistry). It is also expected that by another six months another three courses have to be offered for the second year classes. The total teaching load then will increase to 16 credit hours requiring 41 contact hours per week of the concerned teacher. Thus the teaching load demands, services of one more teaching personnel in Soil Science and Agricultural Chemistry. Since a post of Associate Professor is in existence, creation of one Assistant Professor in the same discipline is suggested for the consideration of the governing body.

The Dean may be permitted by the Governing Body to requisition services of qualified person from the Department of Agriculture, Government of Pondicherry, Pondicherry.

TO CONSIDER THE REQUEST OF THE STAFF MEMBERS TO SHIFT THEIR FAMILIES AFTER  
SIX MONTHS

Two staff members deputed from Tamil Nadu Agricultural University have represented that they may be permitted to shift their families after the prescribed period of six months from their old headquarters, since the children of the one incumbent has to complete their studies only by end of June '88, and the mother of other incumbent has to continue medical treatment under a Siddha Doctor at the old headquarters. The representation of these staff members is genuine and needs consideration. The Governing Body is requested to consider the proposals and permit the Dean to grant them their request to bring family after six months but not exceeding nine months.

AGENDA ITEM NO.9

10

TO CONSIDER THE MINUTES OF THE FIRST MEETING OF THE TRANSITORY BODY HELD  
on 16.12.87.

The minutes of the first meeting of the Transitory Body of the  
Pandit Jawaharlal Nehru College of Agriculture is placed below for favour  
of adoption by the Governing Body (vide Annexure-I)



AGENDA ITEM NO.10(a)

TO CONSIDER THE PURCHASE OF A XEROX MACHINE TO PANDIT JAWAHARLAL NEHRU COLLEGE OF AGRICULTURE, KARAİKAL.

Copies of the reprints of the scientific articles, and extracts from text books running to several pages, have to be taken and distributed to the teaching staff for constant reference and updating the syllabi. Besides, the copies of the Government orders on office procedures and financial regulations have also to be built up for the College in the formative stage. Often and on the commercial concerns are being approached for taking xerox copies for the required papers. Therefore a xerox copier may be installed in the college so as to equip the college with the latest electronic instrumental support for efficient functioning.

The Governing Body is requested to permit the Dean, to incur an expenditure of Rs.90,000/- (Rupees Ninety thousand only) excluding incidentals to buy a Finesse 4515 plain paper copier xerox machine.

AGENDA ITEM NO.10(a)  
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Copies of the reprints of the scientific articles, and extracts from text books running to several pages, have to be taken and distributed to the teaching staff for constant reference and updating the syllabi. Besides, the copies of the Government orders on office procedures and financial regulations have also to be built up for the College in the formative stage. Often and on the commercial concerns are being approached for taking xerox copies for the required papers. Therefore a xerox copier may be installed in the college so as to equip the college with the latest electronic instrumental support for efficient functioning.

The Governing Body is requested to permit the Dean, to incur an expenditure of Rs.90,000/- (Rupees Ninety thousand only) excluding

AGENDA ITEM NO.10(b)

TO CONSIDER THE HIRING OF VAN FOR THE TRANSPORT OF STUDENTS BETWEEN COLLEGE AND MADUR FARM.

Earlier, as per the Agenda Item No.11 of the meeting of the Transitory Body held on 16.12.87, permission was given to the Dean, Pandit Jawaharlal Nehru College of Agriculture, to incur Rs.10,000/- (Rupees Ten thousand only) per mensem to hiring of a Van. A search for 30-35 seater mini bus has proved that the Vans for hire are mostly 15-18 seaters. Hence practically two vans are required for transporting the students from College to farm in order to adhere to the time schedule for the practical classes in the morning. Enquiries have also shown that two vans of lower capacity(15-18 seats) could be hired within Rs.10,000/-(Ten thousand only) per mensem.

The Governing Body is requested to permit the Dean, Pandit Jawaharlal Nehru College of Agriculture to hire two vans for three months.

ANNEXURE-I

Minutes of the First Meeting of the Transitory Body of the Pandit Jawaharlal Nehru College of Agriculture, Karaikal, held at 10.30 A.M. on 16.12.87.

\* \* \*

Venue : Chamber of the Chief Secretary,  
Govt. of Pondicherry.

Present : 1. Shri.P.M.Nair, I.A.S.,  
Chief Secretary to Govt. .. Chairman,  
(Transitory Body)

2. Shri.Udipta Ray,  
Director of Education .. Member

3. Shri.S.E.A.Jones,  
Director of Agriculture .. Member

4. Dr.N.Natarajaratnam,  
Dean. .. Member-Secretary.

Dr.A.Mariakulandai, Member, could not attend the meeting due to prior engagement.

At the outset, the Chairman welcomed the members of the first meeting of the Transitory Body.

Agenda Item No.1 : Action taken on the G.O.Ms.No.35/Aq, dated,30.9.87

The Transitory Body accepted the progress made so far regarding the various directives enshrined in the above Government order.

Agenda Item No.2 : Time schedule on the admission of candidates into B.Sc.(Ag.)degree programme of the Pandit Jawaharlal Nehru College of Agriculture, Karaikal.

The progress reported under this agenda item was accepted.

Agenda Item No.3 : To ratify the purchase of steel almirahs and racks.

The purchase was ratified.



Agenda Item No.4 : Approval of Major policy decisions and major expenditure by the Chairman.

The suggestion contained in the above item was discussed. It was agreed that the major policy matters which require urgent implementation may be decided by the Dean in consultation with the Chairman. Similar approach with regard to major expenditure was also agreed.

Agenda Item No.5 : Financial powers of the Dean, Pandit Jawaharlal Nehru College of Agriculture, Karaikal.

The suggestion to empower Dean, Pandit Jawaharlal Nehru College of Agriculture, Karaikal, to incur an expenditure upto Rs.10,000/- (Rupees ten thousand only) at a time along with an imprest cash of Rs.2,000/- (Rupees two thousand only) for day to day urgent expenditure was approved.

Agenda Item No.6 : Installation of Telephones to the College.

The Dean was permitted to incur an expenditure of Rs.15,000/- (Rupees fifteen thousand only) for the installation of telephones.

Agenda Item No.7 : Purchase of Utensils for the establishment of mess in the Hostel.

The expenditure was approved subject to the condition of normal procedure of inviting quotations and deciding the purchases thereof.

Agenda Item No.8 : Purchase of Office equipments.

The purchase of two Facit Policy Typewriters and one Gestetner duplicator was approved. The Dean was permitted to incur the necessary expenditure.

Agenda Item No.9 : Purchase of furniture for the Pandit Jawaharlal Nehru College of Agriculture, Karaikal.

The Transitory Body approved the expenditure mentioned in the above agenda item. The expenditure is required to be incurred after following the normal procedure of inviting quotations and decisions taken thereof. The Dean is empowered to meet the necessary expenditure in this regard.

Agenda Item No.10 : Installation of franking machine.

The proposal to purchase the franking machine was approved. The Dean was authorised to incur the required expenditure.

Agenda Item No.11. : Hiring a Van for transport of students.

The estimated expenditure of Rs.10,000/-per month for hiring the van for transport of students was approved. This includes fuel charges and other incidental expenditure. Normal procedure of inviting quotations and decisions thereof are required to be followed. The Dean is authorised to incur the expenditure envisaged.

Agenda Item No.12 : Purchase of Vehicles for the College.

The Transitory Body accepted the proposals subject to the following changes:

- i. Instead of Hindustan Ambassador Mark 4 Deluxe Car, normal Ambassador Mark 4 Car may be purchased.
- ii. Instead of Standard 20 diesel Micro lorry, one Mahendra Micro lorry may be purchased.
- iii. Instead of Enfield Bullet Motor Cycle, any other type with better fuel efficiency, preferably, Rajdoot, may be purchased.

The expenditure regarding the purchase of all vehicles including the changes made above may be met by the Dean.

Agenda Item No.13 : Norms for fixing notional pay.

It was decided that Tamil Nadu Agricultural University's pay structure be adopted along with deputation allowances as admissible under rules.

Agenda Item No.14 : Strengthening the staffing pattern for I year B.Sc.(Ag.)

The proposal to empower the Dean to create an additional post of Assistant Professor in Agricultural Entomology was approved.

Any other item with the permission of the Chair

Agenda Item No.15(a) : Advertisement charges for Admission Notification.

The proposal was accepted. The Dean was permitted to settle the bills relating to the Admission Notification Advertisements published in the three daily Newspapers.

Agenda Item No.15(b) : Admission of candidates pursuing B.Sc.(Ag.)  
degree programme in other Agricultural  
Universities under the I.C.A.R.quota of  
Pondicherry State.

The matter was discussed in detail. The Transitory Body felt that it was not necessary to give admission in the Pandit Jawaharlal Nehru College of Agriculture, Karaikal, for those who are already nominated and admitted in different Agricultural Colleges of various states. It was resolved that admission to such of those students need not be considered.

The Chairman proposed Vote of thanks to the members present.

Sd/-  
DEAN  
(Member-Secretary)