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AGENDA ITEM NO.1

1

TO CONSIDER THE MINUTES OF THE FIFTH MEETING OF THE GOVERNING BODY.

The minutes of the Fifth meeting of the Governing Body of PAJANCOA(Karaikal) Society were circulated among the members of the Governing Body by the Dean(Member-Secretary) in his letter No.Dean/PAJANCOA/2324/Governing Body/89, dated 11.8.89. No member took any exception on the minutes circulated.

The Governing Body is requested to confirm the minutes of its fifth meeting.

AGENDA ITEM NO.2

2

TO REVIEW THE ACTION TAKEN ON THE MINUTES OF THE FIFTH MEETING OF THE GOVERNING BODY.

Agenda Item No.1 : To consider the minutes of the fourth meeting of the Governing Body.

No action is called for.

Agenda Item No.2 : To review the action taken on the minutes of the fourth meeting of the Governing Body.

The directives of the Governing Body on building programme have been noted.

Agenda Item No.3 : To consider the advertisement charges of the admission notification.

The instructions of the Governing Body for minimising the expenditure on admission advertisements to be released in future have been noted.

Agenda Item No.4 : To consider the minutes of the fourth meeting of the Equipment and Purchase Committee, PAJANCOA, Karaikal.

No action is called for.

Agenda Item No.5 : To consider the fixation of reemployment pay of the Dean, PAJANCOA, Karaikal.

The reemployment pay of the Dean, PAJANCOA, Karaikal was fixed.

Agenda Item No.6 : To consider the creation of posts of supporting staff for the PAJANCOA, Karaikal.

The decision of the Governing Body has been noted.

3

Agenda Item No.7 : To consider the formation of Departments headed by Professors as suggested by the University Commission from Tamil Nadu Agrl.University, Coimbatore.

Deputation of Professors from Tamil Nadu Agrl.University, had been sought.

Agenda Item No.8 : To consider the delegation of powers to Junior Accounts Officers, PAJANCOA, Karaikal

No action is called for.

TO CONSIDER THE BUDGET FOR 1989-90 FOR PAJANCOA, KARAIKAL.

The Government of Pondicherry has provided sufficient funds for running the college smoothly without any financial constraint. During the year 1987-88 and 1988-89 the demands were sent to the Government as and when the necessity arose. From the financial year 1989-90 a budget estimate has been prepared and sent to the Government of Pondicherry for its consideration.

With the advancement of the first batch of the students to the III year and admission of the third batch of students to the college, the number of courses to be offered comprise different discipline such as Agronomy, Agrl.Botany, Agrl.Chemistry, Agrl.Entomology, Plant Pathology, Seed Technology, Agrl.Economics, Agrl.Extension, Horticulture, Agrl.Microbiology, Nematology, Agrl.Engineering, and Animal Husbandry. Therefore teaching staff were drawn from Govt.of Pondicherry as well as from Tamil Nadu Agrl. University on deputation for meeting the teaching load over the three years. Accordingly the current teaching staff strength of the college is as follows:

<u>Category</u>	<u>Subjects</u>	<u>No.</u>
Dean		1
Professors	Agrl.Botany, Agrl.Economics, Agronomy, Agrl.Entomology	4
Associate Professors	Agronomy, Soil Science, Agrl. Entomology, Plant Pathology, Agrl.Extension, Microbiology, Horti-10 culture	10
Assistnat Professors	Agronomy, Agrl.Botany, Agrl.Extension, Horticulture, Soil Science Agrl.Entomology, Pl.Pathology, Seed Technology, Agrl.Engineering, and Crop Physiology.	15

Consequently the budget for pay and allowances and TA including TTA works out to Rs.20.02 lakhs (Rupees twenty lakhs and two thousand only). The anticipated expenditure under other charges including rent on buildings and loans and advances works out to Rs. 38 lakhs (Rupees thirty eight lakhs only). The budget requirements under different heads are as follows:

<u>Budget estimate for 1989-90:</u>	Rs.
Salaries	15,80,933.00
Wages	2,14,037.00
TA	2,08,016.00
Other charges including rent	37,47,765.00*
Advances	50,000.00
Total	<u>58,00,751.00 (or 58 lakh)</u>

* Details under other charges.

REVISED BUDGET PROPOSALS 1989-90 BREAK UP OF
EXPENDITURE UNDER OTHER CHARGES

Sl.No.	Details of Head	Amount Rs. P.
1.	Stationery	10,911.00
2.	Maintenance of office equipments & Misc.feeding materials	22,750.00
3.	Furniture	3,07,175.00
4.	a) Vehicle Purchase	5,50,000.00
	b) Vehicle Maintenance & P.O.L.	1,25,049.20
5.	Lab.equipments, chemicals and glass- wares	14,96,616.40
6.	Library books	4,42,652.00
7.	Hostel Utensils	33,104.00
8.	Farm Implements	2,61,000.00
9.	Cultivation expenses	31,749.00
10.	a). Postage, Telegram, Trunk call, Phone charges.	50,265.00
	b) Admission expenses	50,000.00
	c) Advertisement	2,000.00
11.	a) Electricity	5,349.00
	b) Misc.contingencies	15,876.65
12.	Rent	<u>3,43,268.00</u>
	Total	<u>37,47,765.25</u>

The Governing Body is requested to consider
the proposal and approve the same along with the budget.

AGENDA ITEM NO.4

7

TO CONSIDER THE ADMISSION OF CANDIDATES NOMINATED BY THE DEPARTMENT OF EDUCATION FOR PROFESSIONAL COURSES IN OTHER STATES.

When the admission was made for the first time in the college in 1987-88, the selection list could be finalised only in January 1988. At that time, some of the candidates who have joined Agricultural College in other states as nominees of the Government of Pondicherry have also applied here. Many of them by virtue of their merit found a place in the selection list of this college. If such candidates were given seats at that time the residents of Pondicherry will be deprived of a few seats in this college. In order to entertain more number of candidates to prosecute higher studies in professional subjects it was decided to eliminate those candidates who are already pursuing their studies elsewhere in India under the nomination of Government of Pondicherry.

The above decision is found to be out of place when admission for this college is closed in October as is done during 1989-90. Therefore the Governing Body is requested to permit the Dean to issue the admission cards to all the students selected without consulting the Department of Education for the list of nominees under the quota to pursue higher studies in other states. This procedure will enable the candidates to choose the courses among various professional subjects. Since the admission is finalised early, this will not clash with the release of nominations by the Department of Education.

The Governing Body is requested to consider the proposal and approve the same.

AGENDA ITEM NO.5
TO CONSIDER THE CREATION OF POSTS OF SUPPORTING STAFF FOR
VARIOUS DISCIPLINES.

In order to accommodate the fresh batch of students and also to conduct theory class for the three years simultaneously two more buildings have been hired on rent. Since the practicals having Agricultural bearing are to be conducted at laboratory level, the practical classes are organised in these new buildings. Lab equipments such as Microscopes, Photometers, Ovens, etc., are to be stored in these buildings for conducting the practical classes. During the day time the staff members were conducting classes and therefore no extra man power to safe guard the materials are required. But during night time these buildings have to be watched. Therefore two watchmen are necessarily required for this purpose.

During the current year the staff members in the subjects Agrl.Economics, Seed Technology, and Nematology have joined the college and will be offering courses to the students. Separate laboratories are being established for these subjects. Therefore services of three lab attenders may be required immediately.

Since the laboratories and lecture halls are strewn in various parts of Karaikal town some of our staff members have also been accommodated in the venues where the class rooms have been organised. Therefore thapals and instructions from Dean's office have to be sent to them regularly and the replies collected from them and brought to Dean's office. This results in the requirement of services of two peons essentially for the new buildings.

There will be seven vehicles comprising two mini buses, one pick-up van, one jeep, one car, one passenger bus and one trekker by the end of this year. These vehicles are to be washed regularly to keep them in good condition. Besides, whenever the buses are plied one cleaner should be there to regulate the buses on the road as well as for reverse driving. Three cleaners are required for three buses and for the rest of the vehicles two more cleaners are required for maintaining them. Thus services of five cleaners are required for the college at present.

Thus in the event of development of the college, the services of two watchmen, three lab attenders, two peons and five cleaners are required immediately.

The Governing Body is requested to consider the proposal and grant the creation of posts of the above supporting staff for PAJANCOA, Karaikal.

AGENDA ITEM NO.6

TO CONSIDER THE MINUTES OF THE FIFTH MEETING OF THE
EQUIPMENT AND PURCHASE COMMITTEE.

The minutes of the fifth meeting of the Equipment
and Purchase Committee of PAJ.NCOA, Karaikal held on 20.11.89 are
placed below for favour of information and adoption of the
Governing Body.

The Governing Body is requested to consider the
proposal and approve the same.

MINUTES OF THE FIFTH MEETING OF THE EQUIPMENT AND PURCHASE
COMMITTEE OF THE PANDIT JAWAHARLAL NEHRU COLLEGE OF AGRICULTURE,
KARAIKAL HELD AT 4.30 P.M. ON 20.11.1989.

VENUE : Chambers of Development Commissioner,
Government of Pondicherry.

- PRESENT :
1. Shri Lalit Sharma, I.A.S.,
Development Commissioner and
Secretary to Government(Agri.) - Chairman.
 2. Shri.S.E.A.Jones,
Director of Agriculture - Member.
 3. Dr.P.Sivasubmanian,
Professor of Agri.Botany - Member.
 4. Dr.N.Natarajaratnam,
Dean. - Member-Secretary

AGENDA ITEM NO.1 : To consider the minutes of the fourth meeting
of the Equipment and Purchase Committee.

The minutes of the fourth meeting were confirmed.

AGENDA ITEM NO.2 : To review the action taken on the minutes of
the fourth meeting of the Equipment and Purchase
Committee.

The Committee approved the report on action taken.

AGENDA ITEM NO.3 : To consider the purchase of Hindustan Diesel
Trekker.

The Committee approved the proposal and permitted
the Dean to incur an expenditure of Rs.1,52,200/- (Rupees One lakh,
fiftytwo thousand two hundred only) excluding taxes, duties, insurance,
registration and other incidental charges towards the purchase of
a Hindustan Diesel Trekker(Fibre Body).

AGENDA ITEM NO.4 : To consider the purchase of a bus.

The Committee approved the proposal and permitted
the Dean to incur an expenditure of Rs.5,08,653.60 (Rupees Five lakhs
eight thousand six hundred and fiftythree and paise sixty only) excluding
taxes, duties for the Body insurance, registration, transport charges
and other incidentals towards the purchase of Ashok Leyland Viking
Passenger Bus from M/s.Ashok Leyland Ltd.,Madras and effect payments
as per the proposals.

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AGENDA ITEM NO.5 : To consider certain procedure in advance payment during the purchase of equipments.

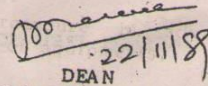
The Committee ratified the 90 percent advance payments made already and empowered the Dean to make advance payments in the cases of unavoidable nature.

AGENDA ITEM NO.6 : To consider the rate contracts entered by the Tamil Nadu Agricultural University and Department of Education, Government of Pondicherry with the firms of supply of chemicals, glasswares, apparatus, lab equipments and furniture.

The Committee approved the proposal.

AGENDA ITEM NO.7 : To consider the purchase of certain equipments on single quotation basis.

The Committee approved the proposal and permitted the Dean to incur an expenditure of Rs.17,788/- (Rupees Seventeen thousand seven hundred and eighty eight only) excluding taxes, packing and forwarding charges and other incidentals towards of the purchase of scientific equipments from M/s Bio. Aids Scientific Industries, Bangalore.


22/11/89

DEAN

Member - Secretary.

TO CONSIDER THE GRANT OF PROJECT ALLOWANCE TO THE STAFF MEMBERS OF THE COLLEGE.

The Tamil Nadu Agricultural University has started a new college in Trichirapalli during this academic year and the staff members who are working in the new Agricultural College are being paid project allowance at 10% of basic pay as given in the college at Killikulam. Most of the staff members working in this college are belonging to Tamil Nadu Agrl. University, Coimbatore. Since their colleagues working in new colleges are getting certain monetary benefits, staff members of this college also aspire for it. When the University is approached for getting staff members on deputation recently it was learnt that many of them are not willing to take up the foreign service owing to meagre monetary benefits accrued at this college. If this allowance is given, some more staff members can be drawn on deputation without much difficulty. The experienced staff from TNAU are required for atleast another five years to stabilize the college on a sound footing.

Therefore the Governing Body is requested to consider the proposal and sanction a project allowance to the staff of PAJ.NCOA, Karaikal as per the Resolution No.14(1)/IC/86, dated 13.9.86 of Government of India at the following rates.

Pay Range	Rate per month Rs.
Below Rs.950	75/-
Rs.950-1,499	150/-
Rs.1,500-1,999	225/-
Rs.2,000-2,999	300/-
Rs.3,000 - and above	375/-

AGENDA ITEM NO.8

TO CONSIDER THE PROCEDURE FOR DEPUTING STAFF OF PAJANCOA TO SHORT TERM TRAINING.

A large number of summer institutes are organised in various Agricultural Universities in India to give short term training to the technical personnel in the various field of specialisation in Agriculture. Besides International Institutes such as IRRI- Manila, ICRSAT- Hyderabad, CYMMYT- Mexico, AVDRIC- Taiwan are also offering training programmes and refresher courses for a period varying from 15 days to three months. In order to up date the knowledge of the technical staff working in this college they may have to be deputed to these Institutions. Since the time available between the notification of such training and the initiation of the training will be short it may not be possible to place the proposal in the Governing Body for its approval at that moment. As an alternative it is suggested that such a proposal may be approved by the Chairman of the Governing Body in anticipation of the approval by the Governing Body in its subsequent meeting.

The Governing Body is therefore requested to consider the proposal and delegate the power of nominating trainees from PAJANCOA to the Chairman, Governing Body in anticipation of the approval of the Governing Body at its subsequent meetings.

AGENDA ITEM NO.9

TO CONSIDER THE CREATION OF TWO POSTS OF UPPER DIVISION
CLERK FOR THE PAJANCOA, KARAİKAL.

The college was started in Karaikal on 2.10.87. Fifty students were admitted in the first year B.Sc., (Ag.) degree programme in February 1988. Now the third batch of the students have been admitted and the present strength of the students is 150. Consequent on the increase of the strength of the students year after year strength of the teaching staff has also simultaneously increased. At present the total strength of the teaching staff is 30. In addition, there are daily rated employees to the tune of about 20. For the administrative work there are only two UDCs and Two LDCs in the office of the Dean at present. Consequent on the increase in the number of students and teaching staff, the work load of the administrative staff, viz., drawal pay and allowances, purchase of materials, preparation of contingent bills, admission of students, maintenance of rented buildings, maintenance of hostel accounts and other similar items of work have increased.

For the smooth and efficient running of the college the present strength in the ministerial cadre is found to be inadequate. Hence the Governing Body is requested to consider the proposal for creation of two more posts of UDCs for day to day administrative work in the office of the Dean and approve the same.