

PANDIT JAWAHARLAL NEHRU COLLEGE OF AGRICULTURE

MINUTES OF THE XVIII MEETING OF THE GOVERNING BODY OF
PANDIT JAWAHARLAL NEHRU COLLEGE OF AGRICULTURE
(KARAIKAL) SOCIETY HELD AT 11.30 a.m. ON 30.06.1997

VENUE: CHAMBER OF THE CHIEF SECRETARY, PONDICHERRY

PRESENT:

- | | | | |
|----|---|-----|------------------|
| 1. | Shri S.R.SHARMA, I.A.S.,
CHIEF SECRETARY | ... | CHAIRMAN |
| 2. | Shri V.V. BIAT, I.A.S.,
SECRETARY (FINANCE)
SECRETARY (PLANNING)-CUM-
DEVELOPMENT COMMISSIONER | ... | MEMBER |
| 3. | Shri M. BHASKARAN,
DIRECTOR OF AGRICULTURE | ... | MEMBER |
| 4. | Dr. S. PUPUSHOTHAMAN,
REGISTRAR, T.N.A.U, COIMBATORE | ... | MEMBER |
| 5. | Dr. D.PADMANABHAN,
DEAN (i/c), PAJANCOA, KARAIKAL | ... | MEMBER SECRETARY |

The following members could not attend the meeting

1. Shri K.PARTHASARATHY,
SECRETARY (LAW)
2. Shri S. HEMACHANDRAN,
SECRETARY (EDUCATION)
3. Shri G. KUMAR, I.F.S,
MANAGING DIRECTOR, PASIC
4. Shri R. KRISHNASAMY, KARAIKAL
5. Smt. R. DEVAKI, KARAIKAL
6. Shri M.VINAYAGAM, PONDICHERRY

AGENDA NO.1: TO CONSIDER THE MINUTES OF THE XVII MEETING OF THE GOVERNING BODY:

The Governing Body, while confirming the minutes of its XVII meeting, insisted that the meeting of the Governing Body should be held atleast once in a quarter as contemplated under Rule 9 of the Rules and Regulations of the PAJANCOA (Karaikal) Society. The Governing Body also made some changes in the Recruitment Rules for the posts of Sanitary Assistant, Data Entry Operator, Programmer and Junior Engineer and approved the Recruitment Rules contained in the minutes as modified. (Annexure D).

AGENDA NO.2: TO REVIEW THE ACTION TAKEN ON THE MINUTES OF THE XVII MEETING OF THE GOVERNING BODY:

The Governing Body noted the action taken on the minutes of its XVII meeting with the following comments:

Agenda No.4/XVII meeting To consider the proposal of changing the name of PAJANCOA into PAJANCOA & RI

The Governing Body has requested the Dean to ascertain whether the Registrar of Societies has taken note of the change in the name of the College. It was also stated that the Government will also issue a letter in this regard. On receipt of this letter from the Government the Tamil Nadu Agricultural University may be informed accordingly.

Agenda No.5/XVI meeting: To consider the proposal of advertising the vacant posts of Assistant Professors:

The Governing Body, after a detailed discussion, has emphasised that all the posts of Assistant Professors lying vacant in the College are to be readvertised in the National dailies besides getting a list of eligible candidates from the Employment Exchange and then select candidates for appointment.

Regarding the filling up of the posts of Professors and Associate Professors, it was observed that the existing vacancies, for the present, may be filled up on deputation basis by calling for a panel of names not only from TNAU but also from all the Agricultural Universities located in South.

It was further observed that regarding permanent filling up of the abovesaid posts, prima facie, necessary Recruitment Rules should be framed in consonance with those of the T.N.A.U.

However to meet the urgent situations, the Governing Body also permitted the Dean, PAJANCOA & RI, to draft the services of the people temporarily from adjoining Research Stations or Colleges depending upon emergency and absolute need to do so as well as to pay honorarium suo motu to such persons.

Agenda No. 10/XVI meeting: To consider the proposal for the creation of posts for computer:

The Governing Body observed that the post of Assistant Professor may be filled up as observed in Agenda No. 5/XVI meeting and in so far as the posts of Assistant Programmer and Data Entry Operator they may be filled up as per Recruitment Rules after getting a list of eligible candidates from the Employment Exchange.

Agenda No. 12/XVII meeting: To consider the proposal of absorption of Agricultural Officers drawn on deputation to work as Assistant Professors:

The Governing Body observed that the Agricultural Officers initially drawn on deputation and now absorbed as Assistant Professors in PAJANCOA & RI, Karaikal will be entitled to pro-rata pension and other post retirement benefits.

Agenda No. 13/XVII meeting: To consider the proposal of implementation of Provident Fund Scheme for PAJANCOA & RI Staff:

The Governing Body observed that the Government is taking action to adopt uniform policy for all the Societies. viz., The Pondicherry Engineering College, Rajiv Gandhi College of Veterinary and Animal Sciences and the Mahatma Gandhi Dental College & Hospital, etc. The General Provident Fund Rules may be framed by the Dean, PAJANCOA & RI, Karaikal, in consonance with the Rules already proposed for adoption by them. It was also observed that G.P.F. and pension schemes as adopted in the Pondicherry Engineering College and other sister institutions should be placed in the next meeting of the Governing Body for consideration.

AGENDA NO. 3(a): TO CONFIRM THE CIRCULATION AGENDA ITEMS OF APPROVAL OF THE BUILDING COMMITTEE

The Governing Body confirmed the items 1 to 16 (Annexure-A) with the following observations:

At the outset it was resolved that the Development Commissioner should be the Chairman of the Building Committee instead of the Chief Secretary. The Dean, PAJANCOA, has been requested to place an Agenda to this effect during next meeting of the Governing Body.

The tender for the work "Construction of OHT and Sump for PAJANCOA at Eastern Block has been rejected. It was decided to go in for re-tender after revising the estimate based on the current schedule of rates.

The Governing Body while approving the estimate for the Construction of Dean's Bungalow for PAJANCOA at Rs.17.10 lakhs observed that the location of the site proposed for the construction should be changed and that the Dean's Bungalow should be located near the Staff quarters.

The Governing Body accepted the proposal of the Director of Agriculture to extend assistance for the construction of one more Green House at PAJANCOA at a cost of Rs.2.8 lakhs as well as for the lay out of drip irrigation for the College farm.

The Governing Body, after a detailed discussion, resolved to sanction the provisional extension of time for the work 'Construction of Administrative Block for PAJANCOA' upto 31.08.1997 subject to the satisfaction of the reasons for the extension of time by the Development Commissioner and that no further extension of time will be granted under any circumstances for this work.

The Governing Body agreed in principle for the proposed 7 items of New works (Annexure-B) subject to individual approval on the file.

AGENDA NO.3(b): TO CONSIDER AND APPROVE THE ITEMS OF EXPENDITURE INCURRED EXCEEDING RS.25000

The Governing Body, while ratifying the expenditure incurred under items 1 to 7 (Annexure-C) for Rs.10,35,482/-, resolved to enhance the delegation of powers for incurring expenditure by the Dean, PAJANCOA, from Rs.25,000/- to Rs.50,000/- for each item at a time.

AGENDA NO.4: TO CONSIDER THE GRANT OF NIGHT DUTY ALLOWANCE TO THE WATCHMEN

The Governing Body approved the grant of night duty allowance to the watchmen with effect from 01.07.1997 on the same analogy applicable to their counter-parts working in the Government of Pondicherry.

AGENDA NO.5: TO CONSIDER AND GRANT HONORARIUM AND NIGHT DUTY ALLOWANCE TO THE MECHANIC IN CHARGE OF WATER SUPPLY

The Governing Body approved the payment of night duty allowance alone in respect of the Mechanic and the Electrician with effect from 01.07.1997 on the same analogy applicable to their counter-parts in Public Works Department, Government of Pondicherry. They will not be paid any honorarium since the nature of work at PAJANCOA is totally different from that of P.W.D.

AGENDA NO. 6: TO CONSIDER AND APPROVE THE FILLING UP OF THE VACANT POSTS OF SANITARY ASSISTANT/SANITARY HELPER

The Governing Body made certain modifications in the Recruitment Rules for the posts of Sanitary Assistant/Sanitary Helper since absorption was not legal. It was decided to call for a list of candidates from the Employment Exchange and selection made duly considering the part-time employees along with them as in-service candidates.

AGENDA NO.7: TO CONSIDER AND APPROVE THE ENHANCEMENT OF STIPEND TO THE STUDENTS OF B.Sc.(Agr.) FOR THE VILLAGE STAY PROGRAMME

The Governing Body considered and ratified the duration from one month to three months as well as the enhancement of stipend from Rs.250/- to Rs.750/- per student for the village stay programme based on the revision made for new regulations by the TNAU.

AGENDA NO.8: TO CONSIDER THE PROPOSAL OF REVISED ESTIMATE 1996-97 AND BUDGET ESTIMATE 1997-98

The Governing Body considered and approved a B.E. of Rs.7.5 crores subject to availability of funds from Government. It was observed that Revised Estimate for 1996-97 was Rs.3.9 crores.

AGENDA NO.9: TO CONSIDER THE PLACEMENT OF STATUTORY AUDITOR'S REPORT FOR THE YEAR 1994-95

The Governing Body while approving the statutory auditor's report for the year 1994-95 observed that the statutory auditor's report for the year 1995-96 should be completed within three months and that the statutory auditor's report of every year should be completed within six months from the completion of the respective year.

AGENDA NO.10: TO CONSIDER AND APPROVE THE RECRUITMENT & APPOINTMENT OF ASSISTANT PROFESSORS

The Governing Body considered and approved the appointment of Assistant Professors as follows:

Sl.No.	Name of the incumbent	Department to which posted
1.	Mr. S. Ananda Kumar	Agriculture Extension
2.	Dr. V. Ramesh	Agriculture Nematology
3.	Dr. T. Pandiarajan	Agriculture Engineering
4.	Dr. Shanthi Anantharaman	Horticulture

AGENDA NO.11: TO CONSIDER THE REVISION OF THE MINIMUM MARKS PRESCRIBED IN THE RECRUITMENT RULES FOR THE POST OF ASSISTANT PROFESSOR IN NON-AGRICULTURE SUBJECTS

The Governing Body considered and ratified the proposal for revising the minimum marks prescribed in the Recruitment Rules for the post of Assistant Professor in Non-Agriculture subjects from 80% or OGPA of 3.5/4.00 to 55% or OGPA of 3.2/4.00.

AGENDA NO.12: TO CONSIDER ENGAGEMENT OF PERSONNEL FROM SECURITY SERVICE TO LOOK AFTER THE SECURITY OF THE PREMISES OF PAJANCOA, KARAİKAL

The Governing Body considered and approved the proposal of engagement of personnel from Security services run by Ex-Servicemen or Raja Sainik Board on contract basis to look after the security of the premises of PAJANCOA, Karaikal on the pattern that is being adopted in TNAU, Coimbatore.

AGENDA NO.13: TO CONSIDER THE ENGAGEMENT OF CLEANER & TRACTOR DRIVERS ON DAILY RATED BASIS

The Governing Body after a detailed discussion advised the Dean to re-examine the proposal separately.

AGENDA NO.14: TO CONSIDER THE CORRECTION IN THE ELONGATION OF THE PAY SCALE OF THE ASSISTANT LIBRARIAN

The Governing Body considered and approved the correction of the scale of pay of Assistant Librarian as Rs.1400-40 1600-50-2300-EP-60-2600.

AGENDA NO.15: TO CONSIDER ADMISSION NOTIFICATION FOR ADMISSION TO B.Sc.(Agril.) FOR 1997-98

The Governing Body considered and ratified the proposal.

AGENDA NO.16: TO CONSIDER THE FILLING UP OF THE POST OF JUNIOR ENGINEER (CIVIL)

The Governing Body after a detailed discussion amended the Recruitment Rules of the post and resolved to fill up the vacancies by direct recruitment through calling for a list of candidates from the Employment Exchange and considering the Technical Assistants already working in PAJANCOA along with them as in-service candidates.

AGENDA NO.17: TO CONSIDER THE APPOINTMENT OF DR. A. MOHAMED HANIFA AS DEAN OF PAJANCOA, KARAİKAL

The Governing Body after detailed discussion resolved to ratify the appointment of Dr.A.Mohamed Hanifa, Professor(Entomology),T.N.A.U, as Dean, PAJANCOA, Karaikal with effect from 01.07.1997 fore-noon and treat the period from 12.03.1997 to 30.06.1997 as 'waiting period' and the pay and allowances will be borne by the Society from 12.03.1997. It was also resolved to intimate the TNAU separately that it should, in future, strictly adhere to the provisions relating to the appointment of Dean contained in the Memorandum of Association and the Rules and Regulations thereof of the Society without any deviation.

OTHER ITEMS:

The Governing Body discussed the affiliation of PAJANCOA, Karaikal to TNAU, and observed that there is no necessity for changing the affiliation.

DEAN
Member - Secretary
P. J. N. COLLEGE OF AGRICULTURE
(KARAİKAL) SOCIETY
KARAİKAL - 609 605

ANNEXURE-A

AGENDA ITEM NO: 3(a)

TO CONFIRM THE CIRCULATION AGENDA ITEMS OF APPROVAL OF THE BUILDING COMMITTEE

Item No. (1): To consider the proposal for approval of tender for construction of compound wall and Black topping to the arterial road in Eastern Block.

The Building Committee has approved the estimate vide Ir.No.556/CS/97, dt.7.2.97 for Rs.37.50 lakhs. The draft N.I.T. was approved by the Chief Engineer, Public Works Department, Pondicherry for Rs.36,49,365/-.

Tenders were called for, fixing the date on 15.4.97. This is the first call. Three tenders were received. The lowest rate quoted is that of M/s.Economic Construction, No.34, Aurobindo Street, Pondicherry, who has quoted Rs.36,70,130/- which works out to 0.57% above the estimated cost put to tender Rs.36,49,365/-.

The Building Committee has approved the lowest tender of M/s.Economic Constructions, Pondicherry at their quoted rate of Rs.36,70,130/-, i.e., @ 0.57% above the estimated cost put to tender Rs.36,49,365/- vide U.O.No.1865/97-98/CS, dated 30.04.1997.

Ratification of the Government Body is requested.

Item No. (2): To consider the proposal of approval of tender for the work of Internal Electrification to the Boys hostel for PAJANCOA.

The Building Committee has approved the lowest quoted tender of M/s Ganapathy Electrical Engineering Co., Madras for an amount of Rs.12,61,862/- which is 3.80% above the estimated cost put to tender of Rs.12,15,641/-. Based on the approval of Building Committee, the work was awarded to M/s Ganapathy Electrical Engineering Company, Madras.

Ratification of the Governing Body is requested.

Item No. (3): To consider the proposal for approval of tender for internal electrification to the Girls hostel, PAJANCOA.

a) The detailed estimate for "Internal electrification to the Girls Hostel" was approved by the Building Committee to a tune of Rs.14,50,000/- vide U.O.No.2559/96/C.S/dt.2.8.96.

b) The Draft N.I.T for this work was approved by the Chief Engineer

c) This is the third call, and for the previous two calls, there is no response. During this call five firms had participated in the tender. Among them the tender for M/s Mari Electricals, Pondicherry is liable for rejection, since, the firm have not remitted the prescribed E.M.D. Out of the remaining tenders M/s Ganapathy Electrical Engineering Co., has quoted Rs.11,98,595/- which is 5.876% below the corresponding estimated cost put to tender.

The Building Committee has approved the lowest tender of M/s.Ganapathy Electricals, Madras at their quoted rate of Rs.11,98,595/- which is 5.876% below the estimated cost put to tender of Rs.12,73,424/- vide U.O.No.1866/97/CS, dated 30.04.1997.

Ratification of the Governing Body is requested.

DEAN
Member - Secretary
P. J. N. COLLEGE OF ARCHITECTURE
(CENTRAL) SOCIETY
KARAKAL - 605 002

Item No. 4. To consider the proposal for the construction of OHT and Sump for PAJANCOA at Eastern Block.

The Building Committee has approved the estimate for the construction of OHT and Sump for PAJANCOA for Rs.35.00 lakhs vide D.O.No.1065/96/C.S/dt.19.3.96. The N.I.T. was approved by the Chief Engineer, Public Works Department, Pondicherry.

Tenders were invited after giving publicity in the Tamil and English dailies. During the first call on 31.05.96, there was no response. During the second call single tender had been received from M/s Tri Star Constructions, who has quoted Rs.33,26,130/- which is 18.67% above the estimate cost put to tender of Rs.28,02,858/- and submitted to the Building Committee for approval. The Building Committee has rejected the single tender.

During the third call, three firms have participated in the tender. Among the three participant, the lowest quoted is that of M/s Prem Engineering Concern, for Rs.33,08,843/- which is 18.05% above the estimated cost put to tender of Rs.28,02,858/- and the tenders were submitted to the Building Committee for approval.

The tender was opened on 10.2.96 and the 90 days elapsed on 9.1.97. The lowest tenderer was requested to extend the validity period since 90 days were elapsed. The contractor has extended the validity period upto 23.2.97 while extending the validity period, the contractor has claimed the enhanced rates under the items 25(a) to (f). Therefore, the lowest tender had gone to Rs.35,24,233/- (i.e.) 25.73% above the estimated cost of put to tender of Rs.28,02,858/- and the tenders were again submitted to Building Committee.

The Building Committee has ordered to place it before the Governing Body to be convened shortly.

Item No. 5. To consider the proposal of the Estimate for the work of "Construction of Dean's Bungalow for PAJANCOA".

The detailed estimate for the work of Construction of Dean's Bungalow was approved by the Building Committee amounting to Rs.17.10 lakhs.

The Building Committee has directed to consider the proposal in the forthcoming Governing Body subject to availability of funds.

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Item No. 6: To consider the proposal of Estimate for the work of "Staff quarters Type I" in the Eastern Block for PAJANCOA.

The detailed estimate for the work of "Staff quarters Type I" was approved by the Building Committee amounting to Rs.19.50 lakhs for each block vide U.O.No.1537C/S/dt.4.4.97. It is proposed to take up 4 blocks A to D under Type I quarters in the 1st phase.

The draft N.I.T. for each block is under preparation.

Ratification of the Governing Body is requested.

Item No. 7: To consider the proposal of Approval of the Estimate for the work of Staff Quarters Type II in the Eastern Block for PAJANCOA.

The detailed estimate for the work of "Staff Quarters Type II" was approved by the Building Committee for Rs.22.00 lakhs for each block vide U.O.No.1736/C.S/dt.4.4.97. It is proposed to take up 4 blocks A to D under Type II quarters in the 1st phase.

The draft N.I.T for each block is under preparation.

Ratification of the Governing Body is requested.

Item No. 8: To consider the proposal of approval of the estimate for the work of "Construction of Academic Block 'A' in the Eastern Block for PAJANCOA.

The detailed estimate for the work of "Construction of Academic Block 'A' " has been prepared for an amount of Rs.1.63 crores and submitted to the Building Committee for approval. The Building Committee has directed to put up the proposal in the ensuing Governing Body to be convened.

Item No. 9: To consider the proposal of Approval of the Estimate for the work of "Construction of Academic Block 'B' in the Eastern block for PAJANCOA".

The detailed estimate for the work of Construction of Academic Block 'B' in the Eastern Block has been proposed for an amount of Rs.1.64 crores and submitted to the Building Committee for approval. The Building Committee has directed to put up the proposal in the ensuing Governing Body to be convened.

Item No.10: To consider the proposal of purchase of steel from the SAIL for the work "Construction of Administrative block" and other Civil works in PAJANCOA.

The purchase of steel of different sizes, as detailed below, from the SAIL, Pondicherry for the work of Construction of Administrative block was approved and a policy decision was taken by the Building Committee to procure further requirement of steel from SAIL at their offered rates.

(i)	8mm RTS	10.90MT	Rs.18,139/MT
(ii)	10mm RTS	10.00 MT	Rs.17,950/MT
(iii)	12mm RTS	6.00 MT	Rs.17,880/MT
(iv)	16mm RTS	10.00 MT	Rs.17,668/MT
(v)	20mm RTS	10.00 MT	Rs.16,049/MT
(vi)	32mm RTS	10.00 MT	Rs.16,049/MT

Ratification of the Governing Body is requested.

Item No 11: To consider the proposal "Purchase of 250 MT of cement for PAJANCOA"

As per the policy decision taken in the Building Committee, M/s PASIC, Pondicherry was addressed to supply 250 MT of cement to PAJANCOA stores at Rs.3,260/MT.

The action taken for issuing of supply order to M/s PASIC by the Building Committee may be ratified.

Item No.12: To consider the proposal "Purchase of 500 MT of cement for the construction of Boys Hostel for PAJANCOA.

As per the policy decision taken by the Building Committee M/s PASIC, Pondicherry was addressed to supply of 500 MT of cement to PAJANCOA stores at Rs.3,260/MT.

The action taken for issuing of supply order to M/s PASIC by the Building Committee may be ratified.

Item No.13: To consider the proposal of Granting of Extension of Time for the work of "Construction of Green House in the Botanical Garden in the Eastern Block for PAJANCOA"

Final extension of time for the work upto 30.11.96 was granted by the Building Committee with levy of compensation of 0.50% (zero decimal five zero percent) of estimated cost put to tender of Rs.2,24,277/-

Ratification of Governing Body is requested.

Item No.14: To consider the proposal of Granting of Extension of Time for the work of "Construction of Administrative Block for PAJANCOA"

The provisional extension of time for this work upto 13.6.97 was granted by the Building Committee.

Ratification of Governing Body is requested.

Item No.15: To consider the proposal of Tender for the work of "Digging of Irrigation Pond in the Western block for PAJANCOA"

The Building Committee has approved the single tender of M/s Srinivas & Co., Pondicherry, for an amount of Rs.2,35,495/- which is (-) 16.99% below the estimated cost of Rs.2,83,726/- put to tender. Based on the approval of the Building Committee the work was awarded to M/s Srinivas & Co., Pondicherry.

Ratification of the Governing Body is requested.

Item No.16: To consider the proposal "Transportation of Steel from stock yard of sail, Pondicherry to the stores, PAJANCOA"

The Building Committee has approved the proposal for the "Transportation of Steel from the stock yard of SAIL, Pondicherry to the stores of PAJANCOA, Karaikal in favour of Thiru S.Anbarasan, Pondicherry @ Rs.380/- per M.T. vide U.O.No.3647/96/CS/96, dated 22.10.1996.

Ratification of the Governing Body is requested.

Item No.17: To consider the proposal of "Construction of compound wall in the Eastern Block and Black Topping to the Arterial Road for PAJANCOA, at Surakudy"

The Building Committee has approved the lowest tender of M/s.Economic Constructions, Pondicherry at their quoted rate of Rs.36,70,130/- , i.e., @ 0.57% above the estimated cost put to tender Rs.36,49,365/- vide U.O.No.1865/97-98/CS, dated 30.04.1997.

Ratification of the Governing Body is requested.

ANNEXURE-B

NEW PROPOSALS

Sl.No.	Name of the Work	Tentative Est. Cost Rupees in lakhs	Funds required for the year 1997-98 Rupees in lakhs
1.	Filling of the play ground in the Eastern block of the PAJANCOA.	30.00	30.00
2.	Special repairs to various building in the Central Farm complex at Western Block	5.00	5.00
3.	Purchase of Water supply specials and tools and plants for the maintenance of water supply system in PAJANCOA.	1.00	1.00
4.	Providing water supply distribution system in the Eastern Block for PAJANCOA.	5.00	5.00
ELECTRICAL			
5.	Extension of power supply to lift irrigation pond and providing of street light (1x40 W tube fitting) to the blocking roads in Western block for PAJANCOA.	1.80	1.80
6.	Entering into Annual service contract with Uni power Engineers Pvt.Ltd, Lakshmi Buildings, 14, J.C.Road, Bangalore-560 002 and purchase of spares on single quotation from Uni Power Engineers Pvt.Ltd. for maintenance of 110 KVA Diesel generator set for PAJANCOA.	0.25	0.25
7.	Entering into Annual service Contract including purchase of spares for the Maintenance of intercom system with firm Indian Telephone Industries Ltd., (A Govt. of India undertaking), 129, Greams Road, Madras - 600 006	0.25	0.25

ANNEXURE-C

AGENDA ITEM NO: 3(b)

TO CONSIDER AND APPROVE THE ITEMS OF EXPENDITURE INCURRED EXCEEDING Rs.25,000/-

The expenditure incurred in respect of the following items which exceeds the financial powers of Dean, i.e., Rs.25,000/- during the financial year 1996-97 and the bills have been settled pending approval of Governing Body as they are routine/urgent in nature.

<u>Sl.No.</u>	<u>Name of the items</u>	<u>Amount</u>
1.	Payment of rent :	
	a) Subash Chandra Bose, Karaikal	84,000
	b) M/s Santhi Associates, Karaikal	90,000
2.	Purchase of books for Library,	1,16,344
3.	Purchase of Fertilizer and Chemicals	75,667
4.	Purchase of Engg. Equipments and Glasswares	4,51,159
5.	Students Study Tour	78,300
6.	Vehicle maintenance and POL products	89,012
7.	Advertisement for selection of Assistant Professors(The Hindu)	51,000

The Governing Body is requested to approve/ratify the action of the Dean, PAJANCOA & RI, Karaikal in incurring the above expenditure.

ANNEXURE-D

DRAFT RECRUITMENT RULES FOR THE POST OF JUNIOR ENGINEER GRADE II (CIVIL)

1. Name of the post : Junior Engineer Grade II (Civil)
2. Number of post : Two (subject to variation dependent on work load)
3. Classification : Group "C"
4. Scale of Pay : Rs.1400-40-1800-EB-50-2300
5. Whether Selection or Nonselection post : Selection
6. Whether the benefit of added years of service admissible under rule 30 of the C.C.S(Pension)Rules,1972 : Not applicable
7. Age limit for direct recruits : Between 18 and 30 years (Relaxable by 5 years in the case of SC/ST candidates and for Inservice candidates upto 40 years in accordance with the orders or instructions issued by the Government).
In the case of recruitment made through Employment Exchange, the crucial date for determining the age limit shall, in each case, be last date upto which the Employment Exchange are asked to submit the names.
8. Educational and other qualification required for direct recruits : Desirable: A degree in Civil Engineering of a recognised University (or) A.M.I.E.(Civil)
Essential: Diploma in Civil Engineering or its equivalent diploma in a recognised institution/technical Board.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees : Not applicable
10. Period of probation, if any : Two years
11. Method of recruitment : By direct recruitment
: Note: Preference will be given to those who are already working in this college.
12. In case of recruitment by promotion/ deputation/transfer, grades from which promotions/deputation/transfer to be made : Not applicable
13. If a Departmental Promotion committee exists what is its composition : Staff(Non-Teaching) Selection Committee prescribed in para 13(2)(v) of the Rules & Regulations of the PAJANCOA (Karaikal) Society.
14. Circumstances in which U.P.S.C. is to be consulted in making recruitment : Not applicable

ANNEXURE-D

DRAFT RECRUITMENT RULES FOR THE POST OF ASSISTANT PROGRAMMER

- 1. Name of the post : Assistant Programmer
 - 2. Number of post : One (subject to variation dependent on work load)
 - 3. Classification : Group "B"
 - 4. SCALE OF PAY : Rs.1640-60-2600-EB-75-2900
 - 5. Whether Selection or Nonselection post: Selection
 - 6. Whether the benefit of added years of : No
service admissible under rule 30 of the :
C.C.S(Pension)Rules,1972 :
 - 7. Age limit for direct recruits : Between 18 and 30 years (Relaxable by 5 years in the
case of SC/ST candidates and for Inservice
candidates upto 40 years in accordance with the
orders or instructions issued by the Government.
In the case of recruitment made through Employment
Exchange, the crucial date for determining the age
limit, shall in each case be lastdate upto which the
Employment Exchanges are asked to submit the
names.
 - 8. Educational and other qualification : Essential:
required for direct recruits : (a)(i) Master's Degree in Statistics/Mathematics (with
Statistics)/Operation Research/Physics or
Economics (with Statistics)/Commerce (with
Statistics) or;
Degree in Engineering/Computer Science of a
recognised University or equivalent;
(ii) 2 years' experience of electronic data
processing work including experience of
computer operations;
OR
(b)(i) Bachelor's Degree in Statistics/Mathematics
(with Statistics)/Physics, Statistics/Commerce
(with Statistics) from a recognised University or
equivalent;
(ii) 4 years' experience of electronic data
processing work including experience of
computer operations;
- Note(1):Qualifications are relaxable at the discretion of
the PAJANCOA(Karaikal)Society in case of
candidates otherwise well qualified.
- Note(2):The qualification(s) regarding experience is/are
relaxable at the discretion of the PAJANCOA
(Karaikal)Society in the case of candidates
belonging to scheduled castes and scheduled
tribes if, at any stage of selection, the
PAJANCOA(Karaikal)Soceity is of the opinion
that sufficient number of candidates from these
communities possessing the requisite
experience are not likely*to be available to fill
up the vacancies reserved for them.
- Desirable:
(i) Formal training in computer programming/operations
(ii) Knowledge of one or more programming languages

9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees/transferees. : Age : No
: Educational Qualification: Yes
10. Period of probation, if any : Two years for direct recruits only
11. Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer & percentage of the vacancies to be filled by various methods : (a) 50% by promotion failing which by direct recruitment; and
: (b) 50% by direct recruitment
: Note: Preference will be given to those who are already working in this College.
12. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer is to be made : Promotion: Data Entry Operator with 10 years' regular service in the grade.
13. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition? : Staff(Non-Teaching) Selection Committee prescribed in para 13(2)(v) of the Rules & Regulations of the PAJANCOA (Karaikal) Society.
14. Circumstances in which U.P.S.C. is to be consulted in making recruitment : Not applicable

ANNEXURE-D

DRAFT RECRUITMENT RULES FOR THE POST OF DATA ENTRY OPERATOR

1. Name of the post : Data Entry Operator
2. Number of post : One (subject to variation dependent on work load)
3. Classification : Group "C"
4. SCALE OF PAY : Rs.1350-30-1440-40-1800-EB-50-2200
5. Whether Selection or Nonselection post: Selection
6. Whether the benefit of added years of : No
service admissible under rule 30 of the
C.C.S(Pension)Rules, 1972
7. Age limit for direct recruits : Between 18 and 30 years (Relaxable by 5 years in the
case of SC/ST Candidates and for Inservice
candidates upto 40 years in accordance with the
orders or instructions issued by the Government.)
In the case of recruitment made through Empolymnt
Exchange, the crucial date for determining the age
limit, shall in each case be last date upto which the
Employment Exchanges are asked to submit the
names.
8. Educational and other qualification : Essential:
required for direct recruits : (i) A Degree from a recognised Universtiy;
: (ii) A pass in Higher Grade in English Typewriting;
: (iii) Working knowledge in Computer Applications
: particularly Data Entry; and
: (iv) A pass in trade test to be conducted by the
: Recruitment Committee;
: Desirable:
: (i) A Degree in Computer Science
OR
: (ii) A Diploma in Computer Application/Science.
9. Whether age and educational qualifi- : Age : No
cations prescribed for direct recruits : Educational Qualification: Yes
will apply in the case of promotees/
transferees.
10. Period of probation, if any : Two years
11. Method of recruitment : By direct recruitment
: Note: Preference will be given to those who are
: already working in this College.
12. In case of recruitment by promotion/ : Not applicable
deputation/transfer, grades from which :
promotion/deputation/transfer is to be :
made
13. If a Departmental Promotion Commit- : (Non-Teaching) Selection Committee prescribed
tee/Recruitment Committee exists, : in the Rules & Regulations of the PAJANCOA
what is its composition? : (Karaikal) Society vide para 13(2)(v)
14. Circumstances in which U.P.S.C. is to : Not applicable
be consulted in making recruitment :

ANNEXURE-D

DRAFT RECRUITMENT RULES FOR THE POST OF
SANITARY ASSISTANT / SANITARY HELPER

- 1. Name of the post : Sanitary Assistant/Sanitary Helper
- 2. Number of post : Six (subject to variation dependent on work load)
- 3. Classification : Group "D"
- 4. SCALE OF PAY : Rs.750-12-870-EB-14-940
- 5. Whether Selection or Nonselectionpost: Not applicable
- 6. Whether the benefit of added years of : Not applicable
service admissible under rule 30 of the :
C.C.S(Pension)Rules,1972 :
- 7. Age limit for direct recruits : Between 18 and 30 years (Relaxable by 5 years in the
case of SC/ST Candidates and upto 40 years in
respect of inservice candidates in accordance with the
orders or instructions issued by the Government)
In the case of recruitment made through Emploment
Exchange, the crucial date for determining the age
limit, shall in each case be the last date upto which
the Employment Exchanges are asked to submit the
names.
- 8. Educational and other qualification : Should be literate and should have knowledge to read
required for direct recruits : and write the regional language of the respective
areas.
- 9. Whether age and educational qualifi- : Not applicable
cations prescribed for direct recruits :
will apply in the case of promotees/
transferees. :
- 10. Period of probation, if any : Two years
- 11. Method of recruitment : By direct recruitment
: Note: Preference will be given to those who are
: already working in this college.
- 12. In case of recruitment by promotion/ : Not applicable
deputation/transfer, grades from which :
promotion/deputation/transfer is to be :
made :
- 13. If a Departmental Promotion Commit- : (Non-Teaching) Selection Committee prescribed
tee/Recruitment Committee exists, : in the Rules & Regulations of the PAJANCOA
what is its composition? : (Karaikal) Society vide para 13(2)(v)
- 14. Circumstances in which U.P.S.C.is to : Does not arise
be consulted in making recruitment :