

MINUTES OF THE XIX MEETING OF THE GOVERNING BODY OF PANDIT
JAWAHARLAL NEHRU COLLEGE OF AGRICULTURE (KARAIKAL) SOCIETY
HELD AT 04.00 P.M. ON 11.02.1998

VENUE: CHAMBER OF THE CHIEF SECRETARY, PONDICHERRY

PRESENT:

- | | | | |
|----|--|-----|------------------|
| 1. | Shri S.R.SHARMA, I.A.S,
CHIEF SECRETARY | ... | CHAIRMAN |
| 2. | Shri V.V.BHAT, I.A.S.,
SECRETARY(FINANCE)
SECRETARY(PLANNING)-CUM-
DEVELOPMENT COMMISSIONER | ... | MEMBER |
| 3. | Shri N. RAJASEKAR, I.A.S.
SECRETARY(EDUCATION) | ... | MEMBER |
| 4. | Shri K. PARTHASARATHY,
SECRETARY (LAW) | ... | MEMBER |
| 5. | Shri G. KUMAR, I.F.S.,
MANAGING DIRECTOR,
PASIC, PONDICHERRY | ... | MEMBER |
| 6. | Shri K. MAHADEVAN,
ADA, PONDICHERRY
<i>representing the Director of Agriculture</i> | ... | MEMBER |
| 7. | Dr. S.PURUSHOTHAMAN,
REGISTRAR, TNAU,COIMBATORE | ... | MEMBER |
| 8. | Smt. M.DEVAKI, KARAIKAL | ... | MEMBER |
| 9. | Dr. A. MOHAMED HANIFA
DEAN, PAJANCOARI. | ... | MEMBER SECRETARY |

The following members could not attend the meeting

1. Shri R. KRISHNASAMY, KARAIKAL
2. Shri M. VINAYAGAM, PONDICHERRY

AGENDA NO.1: TO CONSIDER AND CONFIRM THE MINUTES OF THE XVIII MEETING OF THE GOVERNING BODY

The Governing Body confirmed the minutes of its XVIII meeting held on 30.06.1997.

AGENDA NO.2: TO REVIEW THE ACTION TAKEN ON THE MINUTES OF THE XVIII MEETING OF THE GOVERNING BODY:

The Governing Body noted the action taken on the minutes of its XVIII meeting with the following comments:

Agenda No.4/XVI meeting : To consider the proposal of changing the name of PAJANCOA into PAJANCOA & RI.

The Governing Body accepted the views of the Registrar of Companies that "since there is no change in the name of the Society there is no action required for the change of name of the College at their end". It was further suggested that the abbreviated term may be used as "PAJANCOARI" instead of "PAJANCOA & RI" whereas the expanded name shall remain as "PANDIT JAWAHARLAL NEHRU COLLEGE OF AGRICULTURE & RESEARCH INSTITUTE".

Agenda No.5/XVI meeting: To consider the proposal of advertising the vacant posts of Assistant Professors :

The Governing Body approved the proposal. It was suggested that if there is no sufficient number of candidates available in the list furnished by the Employment Exchange, the Dean may go for open advertisement in the following National Dailies:

1. *Indian Express* } (South Indian Edition)
2. *The Hindu* } (South Indian Edition)
3. *Hindustan Times* (All India)
4. *Dinamani or Dinamalar* for Tamil

In so far as proposal regarding the filling up the posts of Associate Professors and Professors, the Governing Body observed that they may be filled up by direct recruitment calling for candidates through open advertisement in the National dailies as per the norms followed by TNAU to which this College is affiliated and on the guidelines of the UGC norms at present in vogue. It was

also observed that the advertisement in the dailies should appear during the first week of March, 1998 giving 3 weeks' time. The applications received should be processed within a month and interview conducted during the month of May, 1998. The posting orders should be issued by June, 1998. Till then, the Dean may draft the services of the personnel from the adjoining Research Stations/Colleges on emergent need basis and paid honorarium as is now in practice.

Agenda No.10/XVI meeting: To consider the proposal for the creation of posts for computer centre:

The Governing Body approved the proposal of filling up of the post of Assistant Professor (Physics & Computer) and to follow the procedure as observed for filling up of the similar posts dealt in the agenda No. 2 of this meeting (sub-agenda item No.5/XVI meeting). In so far as the filling up of the posts of Assistant Programmer and Data Entry Operator, they may be filled up as approved in the XVIII meeting .

Agenda 13/XVII meeting: To consider the proposal of implementation of Provident Fund Scheme for PAJANCOA & RI.

The Governing Body agreed in principle with the proposal of implementation of GPF & Pension Schemes for the College. It was further observed that a committee be constituted with the Director of Agriculture, Under Secretary(Finance) and the Dean, PAJANCOA&RI to discuss and finalise the relevant draft rules prepared by PAJANCOA&RI.

Agenda No.3(a)/XVIII meeting : To consider and approve the circulation agenda items of the Building Committee:

The Governing Body observed that the preparation of the Revised Estimate for the work " Construction of OHT and Sump in the Eastern Block" may be finalised as per the directions of the Chief Engineer.

Agenda No.6/XVIII meeting : To consider and approve the vacant posts of Sanitary Assistant/Sanitary Helper

The Governing Body observed that the posts of Sanitary Assistant/Sanitary Helper may be filled up by direct recruitment as decided in the XVIII meeting duly considering the part-time contingent paid employees along with others, on merit.

Agenda No.12/XVIII meeting: To consider the engagement of personnel from Security Service to look after the security of the premises of PAJANCOA, Karaikal.

The Governing Body permitted the Dean to engage personnel for security from Security Agencies on the same analogy of TNAU.

Agenda No.16/XVIII meeting: To consider the filling up the post of Junior Engineer (Civil)

The Governing Body permitted the Dean to bifurcate the two posts of Junior Engineer (Civil) into one post of Junior Engineer (Civil) and one post of Junior Engineer (Electrical) to look after the maintenance of the College campus and fill up these posts by direct recruitment through Employment Exchange from the candidates possessing Diploma in the respective field duly considering those already working in the Engineering Cell (on daily basis) along with others, on merit.

Agenda No.3(a): To confirm the circulation agenda items of approval of the Building Committee

The Governing Body ratified the items 1 to 13 (Annexure - A) and suggested that the work "Construction of Administrative Block for PAJANCOA" may be inspected by the Chief Engineer, PWD, Pondicherry, for Civil Works and the Superintending Engineer, Electricity Department, Pondicherry, for the Electrical Works including instalment of A.C.Units before making the final payment to the respective Contractor.

Agenda No.3(b): To consider and approve the items of expenditure exceeding Rs.50,000

The Governing Body while ratifying the expenditure incurred for the purchase of P.P. Chemicals, Starter Feed, Broiler Chicks and other Agricultural related articles from PASIC, Karaikal for an amount of Rs.71,264/- resolved to enhance the delegation of powers for incurring expenditure by the Dean, PAJANCOA & RI, from Rs.50,000 to Rs.1,00,000 as being delegated to the Station/Regional Heads.

Agenda No.4: To consider and approve the implementation of the Revised Pay Rules.

The Governing Body approved the proposal of implementing the Revised Pay Rules for both Teaching and Non-Teaching Staff and the payment of provisional instalment of arrears of pay fixation in accordance with the Circular No.G.36/1/97/F3, dated 15.10.1997.

The Governing Body observed that the UGC scales of pay, as and when approved by Government of India (MHRD), the matter may be put up to the Governing Body.

Agenda No.5: To consider and approve the granting of career advancement to the eligible Assistant Professors:

The Governing Body approved the proposal and observed that the career advancement shall be given effect from the date of completion of eight years service by the respective Assistant Professor, in accordance with the UGC norms.

Agenda No.6: To consider and approve the Development Commissioner to be the Chairman of the Building Committee.

The Governing Body approved the Development Commissioner to be the Chairman of the Building Committee subject to ratification by the General Body and resolved to amend Rule 13 of the Rules and Regulations of the PAJANCOA (Karaikal) Society as follows:

The Governing Body of Pandit Jawaharlal Nehru College of Agriculture (Karaikal) Society in Agenda Item No.6 of its XIX meeting held on 11.02.1998 hereby resolve that the Development Commissioner shall henceforth be the Chairman of the Building Committee instead of the Chairman of the Board constituted under sub-rule (2) below Rule 13 of the Rules and Regulations of the Society subject to ratification by the General Body in its next meeting.

Agenda No.7: To consider and approve the proposal of conversion of Seasonal Agricultural Labourers into Daily Rated Casual Labourers and enhancement of wages to Seasonal Agricultural Labourers.

The Governing Body observed that the conversion of seasonal agricultural labourers into daily rated casual labourers done earlier is not in order. The Dean was, therefore, requested to assess the actual requirement of number of seasonal agricultural labourers to be converted into daily rated agricultural casual labourer based on the bare necessity and place it in the next meeting of the Governing Body for consideration and approval.

The Governing Body further observed that the wages of the daily rated agricultural casual labourers can be enhanced proportionately as and when the rate of wages for the seasonal agricultural labourers are enhanced.

The Governing Body approved the enhancement of wages of seasonal agricultural labours from Rs.35/- per day to Rs.43/- per day with effect from 17.09.1997 as is being adopted in the Agricultural Farm, Thirukkadaiyur.

Agenda No.8: To consider the proposal of the Revised Estimate 1997-98 and the Budget Estimate 1998-99 for PAJANCOA, Karaikal :

The Governing Body requested the Dean to assess the actual Budget requirement (i) upto March, 1998, (ii) for the anticipated expenditure upto June, 1998 and (iii) the total B.E. for 1998-99 in respect of Building and Non-Building components and send separate proposals for approval.

Agenda No.9: To consider the placement of Statutory Auditor's Report for the year 1995-96:

The Governing Body observed that (i)the basic financial records should be maintained, (ii) the cash book should be maintained in the double entry system, (iii) the tax deducted at source should be deposited within the stipulated time and (iv) to furnish the details of the Bank A/c No. C.380. It was further observed that a compliance report is to be placed in the next meeting of the Governing Body.

Agenda No.10: To consider and approve the continuance of certain technical posts for the Engineering Cell of PAJANCOA, Karaikal

The Governing Body approved the continuance of one post of Assistant Engineer (Electrical), one post of D'Man (Civil) and one post of D'Man (Electrical) for the Engineering Cell in PAJANCOA & RI upto March, 1999 and observed that necessary proposal for continuance of the aforesaid posts may be placed every year before the Governing Body and got approved.

Agenda No.11: To consider and ratify the transfer of funds from Non-Building sector to Building sector:

The Governing Body considered and ratified the transfer of funds from Non-Building sector to Building sector.

Agenda No.12: To consider and approve the creation of one post of Assistant Professor to the Department of Economics:

The Governing Body considered and approved the creation of another post of Assistant Professor (Economics) in the scale of Rs.2200- 75- 2800- 100 - 4000.

Agenda No.13: To consider and approve the modification in the method of recruitment in the Recruitment Rules for Teaching Staff:

The Governing Body observed that the vacant posts of Associate Professors and Professors are to be filled by direct recruitment through open

advertisement as per the norms followed by the TNAU to which this College is affiliated, and in accordance with the UGC norms.

Agenda No.14: To consider and approve the creation of one Tractor Driver and the recruitment rules for the same:

The Governing Body did not agree for the creation of one post of Tractor Driver and advised the Dean to engage the seasonal agricultural labour possessing tractor driving licence paying the tractor driver allowance as being followed in KVK, Pondicherry.

Agenda No. 15: To consider and approve the proposal of transportation of steel from the stockyard of SAIL, Pondicherry to the Stores of PAJANCOA&RI, Karaikal:

The Governing Body approved the proposal of transportation of steel from the stockyard of SAIL, Pondicherry to the Stores of PAJANCOA & RI, Karaikal @ Rs.380/- per M.T. by Thiru S.Anbarasan, Pondicherry upto March, 1998 and also advised the Dean to get his willingness to extend the period upto June, 1998 at the same cost.

Any Other Item No.1: To consider and approval the proposal of conducting the Joint Entrance Test for all professional colleges:

The Governing Body approved the proposal in principle.

Any other Item No.2: To consider and approve the proposal of starting of B.Sc.(Hort.) course at Pondicherry and approve PAJANCOA & RI as multi-locational Research Institute.

The Governing Body observed that the B.Sc.(Hort.) course may be started in PAJANCOA&RI, Karaikal as already approved and utilise the premises and other facilities of KVK, Pondicherry, for field visits, practical classes and establishment of Horticultural crops for campus development. It was further observed that it is not advisable to start the course at Pondicherry with the skeleton staff and can be considered as soon as the same is well established with full fledged staff strength.

Any other item No.3: To consider the report on the visit of the Vice-Chancellor of TNAU, Coimbatore:

The Chairman and the Development Commissioner appreciated the suggestions of the Vice-Chancellor on the academic and research improvement of PAJANCOA&RI and the Governing Body permitted the Dean to take necessary follow up action. The Governing Body suggested that the services of, Deputy Conservator of Forests may be utilised for Avenue tree plantation in the College campus development.

ANNEXURE - A

TO CONFIRM THE CIRCULATION AGENDA ITEMS OF APPROVAL OF THE BUILDING COMMITTEE

Item No.1: To consider the proposal for the purchase of 500 M.T. of cement for the construction of Boys Hostel for PAJANCOA.

As per the policy decision taken, an order for the supply of 500 M.T. of cement @ Rs.3280/- per M.T. was placed with M/s.PASIC, Pondicherry. Subsequently M/s.PASIC, Pondicherry, have enhanced the rate of cement to Rs.3320/- per M.T. A revised order was issued for the supply of 331 M.T @ Rs.3320/- per M.T. Out of this 286 M.T. of cement has been supplied so far.

The action taken for issuing of supply order at the original rates and the revised rates issued to M/s.PASIC, Pondicherry, is ratified.

Item No.2: To consider the proposal for the purchase of 500 M.T. of cement for the construction of Girls Hostel for PAJANCOA at Sorakudy and construction of compound wall in the Eastern block and Black topping to the arterial road for PAJANCOA at Sorakudy.

As per the policy decision taken, an order for the supply of 500 M.T. of cement @ Rs.3280/- per M.T. was issued to M/s.PASIC, Pondicherry.

The action taken for issuing of supply order to M/s.PASIC, Pondicherry, for the supply of 500 M.T. of cement @ Rs.3280/- is ratified.

Item No.3: To consider the proposal for the purchase of steel from the SAIL for the construction of Boys Hostel for PAJANCOA at Sorakudy.

As per the policy decision taken, an order for the supply of 30 M.T. Tor Steel of 12 mm. R.T.S.@ Rs. 17,165/- per M.T. was issued to the SAIL, Pondicherry as detailed below:

Subsequently the SAIL have enhanced their rate to Rs.17,320/- per M.T. A revised order for the supply of 30.10 M.T. of 12 mm. RTS steel from the SAIL was issued.

The action taken for issuing of supply order at the original rates and the revised rates to the SAIL, Pondicherry, is ratified.

Item No.4: To consider the proposal of granting extension of time for the work of Realignment of channels and construction of cross masonry works in the Western Block for PAJANCOA.

The final extension of time for this work upto 30.04.1997 was recommended and the same was granted by the Building Committee with levy of compensation. Based on the notings of the Dean on the Building Committee file levy of compensation @ 0.75% (zero decimal seven five per cent) of estimated cost put to tender of Rs.4,56,422 was imposed.

The Governing Body ratified the action taken.

Item No.5: To consider the proposal of granting extension of time for the work of Realignment of channels and construction of cross masonry works in the Eastern Block for PAJANCOA.

The final extension of time for this work upto 30.04.1997 was recommended and the same was granted by the Building Committee with levy of compensation. Based on the notings of the Dean on the Building Committee file levy of compensation @ 0.75% (zero decimal seven five per cent) of estimated cost put to tender of Rs.4,22,065/- was imposed.

The Governing Body ratified the action taken

Item No.6: To consider the proposal for the work of "Providing Air conditioning system to the Seminar Hall at First floor of Administrative Block for PAJANCOA (7.5 Tonnes capacity - 2 units Ductable split)"

This estimate was technically sanctioned for Rs.6,24,000/- which forms part and parcel of the main work "Construction of Administrative Block for PAJANCO".

Sealed tenders were called for from the contractors/dealers in the leading newspapers. This is the first call. Tender was opened on 09.07.1997. Three firms (i) M/s.National Refrigeration Service, Karaikal, (ii) Seasons Control Pvt.Ltd., Chennai, and (iii) M/s.Fedders Lloyd Corporation Ltd., Pondicherry, had participated. Among the three tenders, the tender of M/s.Fedders Lloyd Corporation Ltd., Pondicherry was the lowest who have quoted Rs.5,19,040

which works out to 8.38% below the estimated cost put to tender of Rs.5,66,510/-. The lowest tender of M/s.Fedders Lloyd Corporation Ltd., Pondicherry, which was within the acceptable limit of the Executive Engineer, has been approved by the Executive Engineer. The work is in progress.

The Governing Body ratified the action taken

Item No.7: To consider the proposal for the work of "Providing Air conditioning system to the Conference Hall and Lounge at First floor of Administrative Block for PAJANCOA.

This estimate was technically sanctioned for Rs.5,97,000/- which forms part and parcel of the main work "Construction of Administrative Block for PAJANCO".

Scaled tenders were called for from the contractors/dealers in the leading newspapers. This is the first call. Tender was opened on 09.07.1997. Three firms (i) M/s.National Refrigeration Service, Karaikal, (ii) Seasons Control Pvt.Ltd., Chennai, and (iii) M/s.Fedders Lloyd Corporation Ltd., Pondicherry, had participated. Among the three tenders, the tender of M/s.Fedders Lloyd Corporation Ltd., Pondicherry was the lowest who have quoted Rs.4,99,520/- which works out to 7.69% below the estimated cost put to tender of Rs.5,41,130/-. The lowest tender of M/s.Fedders Lloyd Corporation Ltd., Pondicherry, which was within the acceptable limit of the Executive Engineer, has been approved by the Executive Engineer. The work is in progress.

The Governing Body ratified the action taken

Item No.8: To consider the proposal for the work of "Providing Air conditioning system to the Dean's chamber and the computer room at the Administrative Block for PAJANCOA.

This estimate was technically sanctioned for Rs.2,96,000/- which forms part and parcel of the main work "Construction of Administrative Block for PAJANCO".

Scaled tenders were called for from the contractors/dealers in the leading newspapers. This is the first call. Tender was opened on 09.07.1997. Three firms (i) M/s.National Refrigeration Service, Karaikal, (ii) M/s.Naachia Stores, Thirunallar Road, Karaikal, (iii) M/s.Fedders Lloyd Corporation Ltd., Pondicherry, and (iv) Seasons Control Pvt.Ltd., Chennai, had participated.

Among the four tenders, the tender of M/s.Fedders Lloyd Corporation Ltd., Pondicherry was the lowest who have quoted Rs.1,89,400/- which works out to 26.47% below the estimated cost put to tender of Rs.2,57,584/-. The lowest tender of M/s.Fedders Lloyd Corporation Ltd., Pondicherry, which was within the acceptable limit of the Executive Engineer, has been approved by the Executive Engineer. The work is in progress.

The Governing Body ratified the action taken

Item No.9: To consider the proposal for the work of "Providing Air conditioning system to the Telephone Exchange room at Ground Floor of the Administrative Block forPAJANCOA.

This estimate was technically sanctioned for Rs.92,000/- which forms part and parcel of the main work "Construction of Administrative Block for PAJANCO".

Scaled tenders were called for from the contractors/dealers in the leading newspapers. This is the first call. Tender was opened on 09.07.1997. Three firms(i)M/s.National Refrigeration Service, Karaikal, (ii) M/s.Fedders Lloyd Corporation Ltd.,Pondicherry, and (iii) M/s.Naachia Stores,Thirunallar Road, Karaikal, had participated. Among the three tenders, the tender of M/s.Fedders Lloyd Corporation Ltd., Pondicherry was the lowest who have quoted Rs.74,850/- which works out to 14.92% below the estimated cost put to tender of Rs.87,976/-. The lowest tender of M/s.Fedders Lloyd Corporation Ltd., Pondicherry, which was within the acceptable limit of the Executive Engineer, has been approved by the Executive Engineer. The work is in progress.

The Governing Body ratified the action taken

Item No.10: To consider the proposal for the work of "Extension of L.T. power supply from western block to Eastern Block by using underground cable at PAJANCOA.

This estimate was technically sanctioned for Rs.5,25,000/- which forms part and parcel of the main work "Construction of Administrative Block for PAJANCO".

Scaled tenders were called for from the contractors/dealers in the leading newspapers. This is the first call. Tender was opened on 29.09.1997. Five firms (i) M/s.Ganapathy Electrical

Engineering Company, Chennai, (ii) M/s.Kumar Electricals, Pondicherry (iii) M/s. K.S. Mani Electricals, Pondicherry, (iv) M/s.Sun Electricals, Karaikal and (v) M/s.Edison Electricals, Karaikal, had participated. Among the five tenders, the tender of M/s.Ganapathy Electrical Engineering Company, Chennai, was the lowest who have quoted Rs.3,90,800/- which works out to 19.57% below the estimated cost put to tender of Rs.4,85,901/-. The lowest tender of M/s.Ganapathy Electrical Engineering Company, Chennai, which was within the acceptable limit of the Executive Engineer, has been approved by the Executive Engineer. The work is in progress.

The Governing Body ratified the action taken

Item No.11: To consider the proposal for the work of "Special repairs to the Boys' Hostel in the Central Farm Complex for PAJANCOA at Sorakudi"

This estimate was technically sanctioned for Rs.55,000/-

Since the work was of urgent nature, it was awarded by the Executive Engineer, PAJANCOA, on nomination basis at the estimated rates dispensing with the call of tenders and the work has been completed.

The Governing Body ratified the action taken

Item No.12: To consider the proposal for the work of "Special repairs to the Girls' Hostel in the Central Farm Complex for PAJANCOA at Sorakudi"

This estimate was technically sanctioned for Rs.74,000/-

Since the work was of urgent nature, it was awarded by the Executive Engineer, PAJANCOA, on nomination basis at the estimated rates dispensing with the call of tenders and the work has been completed.

The Governing Body ratified the action taken

Item No.13: To consider the proposal of sanctioning the Deviation Item statement, Extra item statement and the Substituted Item statement for the work "Construction of Administrative Block" for PAJANCOA.

The original plan for the construction of the building for the Administrative Block was prepared by Prof. A.Sengupta, the then Architect. The same was placed before the Governing Body and got approved. Necessary estimates for the same were prepared and got approved. Based on this necessary N.I.Ts. were prepared and tender settled accordingly in favour M/s.Vijaya Engineering Contractor, Pondicherry. The tenderer has accepted the work order issued and signed the Agreement. Subsequent to this it was decided to change the Architect and entrust the work to the Architect of the Public Works Department, Pondicherry. The Architect of the P.W.D., Pondicherry, has suggested some changes and modifications in the original plan, which was also placed before the Governing Body and got approved. Consequent on the changes and modifications made in the original plan and as the Agreement already entered with the Contractor cannot be changed it has become inevitable to carry out certain deviations, substitution and extra items during actual execution. Necessary detailed proposal comprising of the entire deviation/substitution/extra items was submitted for consideration and approval of the Building Committee. The proposal was scrutinised and recommended for sanction by the Chief Engineer, P.W.D., Pondicherry and the Development Commissioner, Pondicherry. Incidentally it is submitted that due to the above deviation, substitution and extra item executed no additional financial implication is warranted.

The Governing Body approved the sanction of the Deviation Item, Substituted Item and Extra Item carried out during actual execution.