

**PANDIT JAWAHARLAL NEHRU COLLEGE OF AGRICULTURE AND RESEARCH
INSTITUTE, SERUMAVILLANGAI, KARAIKAL, PUDUCHERRY (UT)**

(Sponsored by Government of Puducherry, Affiliated to Pondicherry University, Accredited by ICAR,
Recognized by UGC & Approved as STAR College by DBT)

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Dr. R. Sankar, Ph.D.,
DEAN

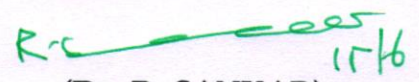
No:PJN/E1/Steno. Gr-II/RR/Notification/2026.

Dt.15.06.2026.

NOTIFICATION

The proposed draft Recruitment Rule for the post of Stenographer Grade-II in PAJANCOA & RI, Karaikal is uploaded for information of all concerned. It is requested that Comments / Objections, if any, may be brought to the notice of the undersigned within 30 days from the date of uploading of this Notification in the College Website. The Comments / Objections received, after the due date will not be entertained.

This issue with approval of the Competent Authority.


(Dr. R. SANKAR)
DEAN

To
The Professor and Head
Dept. of Agrl. Economics & Extension,
PAJANCOA & RI, Karaikal.

- With a request to upload the draft
Recruitment Rule in the College website.

Copy to:
PA to Dean / College Notice Board.

**PANDIT JAWAHARLAL NEHRU COLLEGE OF AGRICULTURE AND RESEARCH INSTITUTE,
KARAIKAL**

(A Government of Puducherry Undertaking)

No.PJN/E1/RR/Steno (Gr-II)/2026.

Dated:

NOTIFICATION

In exercise of the powers conferred under rule 11(2) (n) of the Pandit Jawaharlal Nehru College of Agriculture (Karaikal) Society Rules and Regulations and all other enabling powers conferred on the Governing Body of the Pandit Jawaharlal Nehru College of Agriculture and Research Institute, Karaikal, in this behalf, the Governing Body of the Pandit Jawaharlal Nehru College of Agriculture and Research Institute, Karaikal with the approval of the Lieutenant-Governor, Puducherry, hereby makes the following rules regulating the method of recruitment to the Group 'C' post of "**Stenographer Grade-II**" in the Pandit Jawaharlal Nehru College of Agriculture and Research Institute, Karaikal under the control of the Department of Agriculture & Farmers Welfare, Government of Puducherry, namely:—

1. *Short title and commencement.*—

(i) These rules may be called the "*Pandit Jawaharlal Nehru College of Agriculture and Research Institute, Karaikal, Group 'C' post "**Stenographer Grade-II**" Recruitment Rules, 2026*".

(ii) They shall come into force on and from the date of their publication in the Official Gazette.

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2. *Number of post, its classification and Pay Level in the Pay Matrix.* - The number of the said post, its classification and Level of pay in the Pay Matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed hereto.

3. *Method of recruitment, age-limit and other qualifications.* -

The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (12) of the said Schedule.

4. *Dis-qualification.* - No person,-

(a) Who has entered in to or contracted a marriage with a person having a spouse living; or

(b) who, having as spouse living, has entered in to or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Governing Body of Pandit Jawaharlal Nehru College of Agriculture and Research Institute, Karaikal, with the approval of the Hon'ble Lieutenant-Governor, Puducherry, may, if satisfied that such marriage is permissible under the Personal Law applicable to such person and the other party to the marriage, and there are other grounds for so doing, exempt any person from the operation of this rule.

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6. *Power to relax.*- Where, the Governing Body of Pandit Jawaharlal Nehru College of Agriculture and Research Institute, Karaikal, is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing and with the approval of the Hon'ble Lieutenant- Governor, Puducherry, relax any of the provisions of these rules with respect to any class or category of persons.
7. *Savings.*- Nothing in these rules shall affect the reservations, relaxation in upper age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

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**RECRUITMENT RULES FOR THE POST OF STENOGRAPHER (GRADE-II) IN
PANDIT JAWAHARLAL NEHRU COLLEGE OF AGRICULTURE AND RESEARCH
INSTITUTE, KARAİKAL**

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7.	Educational and other qualifications required for direct recruits.	(i) A pass in H.S.C (12th Class) or equivalent from a recognized Board or University. (ii) A pass in stenography in English Lower Grade. (iii) A pass in Typewriting in Tamil. (iv) A pass in Typewriting in English in Higher Grade.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not applicable.
9.	Period of probation, if any	Direct recruits: Two years. Note: The direct recruits shall have to pass the following Departmental tests conducted by the Department of Personnel and Administrative Reforms (Personnel Wing), Chief Secretariat, Puducherry within the period of probation: (i) Accounts Test for Subordinate Officers; (ii) Common General Departmental Test for Ministerial Staff, and (iii) Office Automation conducted by the Department of Personnel and Administrative Reforms (Personnel Wing), Chief Secretariat, Puducherry.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation /absorption and percentage of vacancies the posts to be filled by various methods.	By deputation failing which by Direct Recruitment, through competitive examination conducted by DP & AR, Puducherry, comprising the following test: (a) Skill Test norms: (i) Dictation: 10 minutes at 80 words per minute; (ii) Transcription: 50 minutes (English) (On computer) (b) Typewriting Test in the respective regional language at 30 words per minute (On computer).
11.	In case of recruitment by promotion / deputation / absorption, grades from which promotion / deputation / absorption is to be made.	Not applicable.

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12.	If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?	Recruitment Committee/ Departmental Promotion Committee for Group "C" posts comprising of 1. Secretary to Government (Agriculture) -Chairman 2. Director of Agriculture & Farmers Welfare - Member, 3. One Member nominated by Chairman of the Board - Member, 4. Dean, Pandit Jawaharlal Nehru College of Agriculture and Research Institute - Member-Secretary
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