MINUTES OF THE XLIII (43rd) MEETING OF THE GOVERNING BODY OF PANDIT JAWAHARLAL NEHRU COLLEGE OF AGRICULTURE AND RESEARCH INSTITUTE (KARAIKAL) SOCIETY

HELD ON 23.02.2015 AT 03.00 P.M

Venue: Chamber of the Chief Secretary

Present

1. Shri. CHETAN B. SANGHI, I.A.S - CHAIRMAN
   Chief Secretary to Government
2. Shri. MIHIR VARDHAN, I.A.S - MEMBER
   Secretary to Government (Agriculture)
3. Shri. RAGESH CHANDRA, I.A.S. - MEMBER
   Secretary to Government (Education)
4. Smt. R. MARGARET ROSALINE - MEMBER
   Secretary to Government (Law)
5. Dr. A. RAMAMOURTI, Ph.D. - MEMBER
   Director of Agriculture, Puducherry
   & Managing Director, PASIC, Puducherry
6. Dr. K. OMAR HATTAB, Ph.D. - MEMBER SECRETARY
   Dean in-charge, PAJANCOA & RI

The member secretary welcomed the Chairman and members for the 43rd board of governors meeting and stated that the Agenda Notes had been circulated to all. The Governing Body then took up the agenda for discussion.

AGENDA ITEM NO. 1. To confirm the minutes of the XLII (42nd) meeting of the Governing Body

The Governing Body confirmed the minutes of the 42nd meeting of the governing Body.

AGENDA ITEM NO. 2. To review the action taken on the minutes of the XLII (42nd) meeting of the Governing Body

The Governing Body while noting the action taken by the Dean on the minutes of the XLII (42nd) meeting of the Governing Body directed the Dean to expedite the matter of affiliation with Pondicherry University.

16/3/15

DEAN i/c
Pandit Jawaharlal Nehru College of Agriculture & Research Institute, Karaikal - 609 603.

AGENDA ITEM NO. 3. To consider and approve the Re-composition of Recruitment Committee for the post of Dean

The Dean stated that the post of Dean was filled up on deputation from the Tamil Nadu Agricultural University till 2000. The Governing Body at its XXVI and XXVII meetings held on 01.8.2000 and 28.02.2001, respectively finalized the Recruitment Rules for the post of Dean and the same was notified in Official Gazette No. 28 dated 10.7.2001. Following this recruitment rule, the Deans were posted subsequently. Meanwhile, this recruitment rule was amended in the XXXIX meeting of the Governing Body held on 28.01.2011. The major difference in the amended recruitment rule is in the increase of age from 55 years to 58 years and in the change of Recruitment Committee. The composition of the Recruitment Committee in the original and amended recruitment rules are indicated below:

Composition	**Original RR (As per Gazette No. 28 dated 10.07.2001)**	**Amended RR (As approved in the XXXIX GB)**
Chairman	Chief Secretary to Government of Puducherry	Vice Chancellor of TNAU
Member	Secretary to Govt. (Agri.)	Secretary to Govt. (Agri.)
Member	One expert to be nominated by the University to which the college is affiliated	One expert nominated by TNAU
Members	Two experts in the concerned field of Agricultural Education and Research	Two experts at the appropriate level in the concerned field of Agricultural Education and Research from ICAR Institutes to be nominated by Govt. of Puducherry

Following this amended recruitment rule, Dr. V. Chellamuthu was posted as Dean for three years w.e.f. 23.8.2011 and his tenure came to the end on 22.8.2014. When the process for recruitment of the next Dean was initiated, some discrepancies and dispute vide W.P. 24137/2014 in the High Court of Madras have arisen because the amended recruitment rule has not been approved by the Government and Lt. Governor of Puducherry as resolved in the XXXVII meeting of the Governing Body held on 16.4.2007. As a consequence of this, the process of recruitment of Dean post has been deferred and as a stop gap arrangement, Dr. K. Omar Hattab, a senior Professor has been posted as in-charge Dean.

Under the above said conditions, the administration has decided vide File No. 514/ CS (Agri)/ A1/ 2014 dated 13.02.2015 for reverting back to the original Recruitment Committee with Chief Secretary as Chairman instead of Vice Chancellor of TNAU, while accepting the change in the age from 55 to 58 years as the retirement age has now been increased from 60 to 62 years and service requirement of 5 years instead of 6 years in the cadre of Professor as suggested and being followed by TNAU.

After deliberations on this matter, the Governing Body resolved to retain the original Recruitment Committee for the post of Dean as contained in the Rules and Regulations of PAJANCOA

16/3/15
DEAN i/c
Pandit Jawaharlal Nehru College of Agriculture & Research Institute,
Karaikal - 609 603.
U.T. of Pondicherry.

(Karaikal) Society and as published in official Gazette No. 28 dated 10.07.2001. The rest of Recruitment Rules shall remain the same.

RECRUITMENT RULES FOR THE POST OF DEAN,
PANDIT JAWAHARLAL NEHRU COLLEGE OF AGRICULTURE AND RESEACH INSTITUTE,
KARAIKAL

1.	Name of post	:	DEAN
2.	Number of post	:	1 (one) (1987)
3.	Classification	:	Group "A", Non-Ministerial/Technical
4.	Scale of pay	:	Rs.37,400-67,000 + 10,000 (G.P.) with two non-compounded increments
5.	Whether selection post	:	Selection
6.	Age limit	:	Maximum 58 years
7.	Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	:	Yes
8.	Educational and other qualifications required for direct recruits	:	(i) A basic Degree in Agriculture of not less than four years duration. (ii) Master's Degree in Agriculture or Horticulture (iii) Ph.D. in the concerned field of specialization (iv) Total teaching experience of 15 years with a minimum of 5 years experience as Professor
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	Does not arise
10.	Period of probation	:	One year
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	:	By deputation or by direct recruitment
12.	In case of recruitment by promotion/ deputation, grade from which promotion/ deputation is to be made	:	Transfer on deputation (including short-term contract) – Professors of the Agricultural Universities/Agricultural Colleges/Agricultural and allied Research Institutions of

DEAN
Pandit Jawaharlal Nehru College of Agriculture & Research Institute
Karaikal - 609 603.
U.T. of Pondicherry.

			Central/State Government/ Union Territories, (a) With 5 years of regular service in the scale of pay Rs.37,400-67,000 + 10,000 (G.P.) (b) Possessing the educational and other qualifications required for direct recruits as mentioned in 8 also (Period of deputation shall ordinarily not to exceed three years)"	
13.	If Recruitment Committee / Departmental Promotion Committee exists what is its composition?	:	1. Chief Secretary to Government, Puducherry	Chairman
			2. Secretary to Government (Agri.), Puducherry	Member
			3. One expert to be nominated by the University to which the college is affiliated	Member
			4. Two experts in the concerned field of Agricultural Education and Research	Members
14.	Remarks	:	The method of recruitment *viz*., deputation or direct recruitment will be decided by the Governing Body each time; the post is required to be filled up.	

The Governing Body further directed the Dean to take action for getting approval of this Recruitment Rule for the post of Dean from the Government and notification in the official Gazette.

AGENDA ITEM NO. 4. To consider and approve the establishment of Extension Centre of Fragrance And Flavor Development Centre (FFDC) at PAJANCOA & RI, Karaikal

Dean reported that on the basis of request of the Chief Secretary, Government of Puducherry with the Additional Secretary cum Development Commissioner, Ministry of Marginal, Small and Medium Enterprises (MSME), Government of India to accord approval to set up Fragrance and Flavor Development Centre (FFDC) at PAJANCOA & RI, Karaikal, the Government of India has agreed to establish an extension centre of FFDC at PAJANCOA & RI, Karaikal.

The Ministry of MSME informed that around 30 acres of land may be required for cultivating the aromatic plants. As per the discussion held in the Chamber of Chief Secretary, Puducherry, it was decided that permission may be given by PAJANCOA for utilizing the required land by MSME, GOI for establishing the FFDC centre instead of transferring the land on ownership basis. It was also decided that PAJANCOA may spare the infrastructure for conducting training by FFDC temporarily.

In this connection, the Director, FFDC, Kannuji, Uttar Pradesh and Director, MSME – DI, Chennai had visited this Institute on 19.12.2014 for assessing the feasibility of establishing the center. Later on, the Additional Secretary cum Development Commissioner, MSME, GOI along with the Secretary to Government

16/12/15

DEAN
Pandit Jawaharlal Nehru College of Agriculture & Research Institute,
Karaikal - 609 603.
U.T. of Pondicherry.

(Agriculture), Secretary to Government (Industries), Government of Puducherry and District Collector, Karaikal had also visited this Institute on 03.01.2015 and requested the following:

a. Survey sketch of the demarcated land area that is planned to be given for FFDC for utilization.
b. Soil analysis report of the area of demarcated lands
c. List of three graduates of PAJANCOA & RI to work on consolidated basis.

As per the request, the survey sketch of the land area (10.26 ac) proposed to be given to FFDC for utilization and soil analysis report were sent to the Director, FFDC. The details of graduates will be provided once the establishment of the center is approved.

After deliberations, the Governing Body noting the actions taken so far for the establishment of an Extension Centre of Fragrance and Flavor Development Centre (FFDC) of MSME, GOI at PAJANCOA & RI, Karaikal and resolved to permit the utilization of land and infrastructural facilities of PAJANCOA & RI, Karaikal for the purpose of setting up of FFDC for a period of 10 years.

AGENDA ITEM NO. 5. To authorize the Dean to sign the documents of Government funding agencies on behalf of the Society

Dean informed that the Institute has submitted a proposal to the University Grants Commission (UGC) seeking status under 2 (F) and 12 (B) as per UGC act 1956 to become eligible to receive developmental and research grants from the UGC. It is mandatory requirement of the UGC to furnish an indemnity bond by the institute along with the proposal for getting recognition and status from the UGC. It is also mandatory of UGC that signatory of the indemnity bond executed to UGC should be an authorized person of the board and for which the resolution of the Board to that effect is to be attached along with the indemnity bond as a proof.

After deliberations, the Governing Body resolved to authorize the Dean of PAJANCOA & RI cum Member Secretary of the Society to sign on behalf of the Society in the bonds/ Agreements/ Memorandum of Association *etc.* with the University Grants Commission (UGC) or NAAC accreditation or ICAR accreditation as well as for other similar undertakings with Government funding agencies as and when need arises.

16/3/15

DEAN
Pandit Jawaharlal Nehru College of
Agriculture & Research Institute,
Karaikal - 609 603.
U.T. of Pondicherry.

AGENDA ITEM NO. 6. To appraise the Governing Body about the sanctioning of Centres/ Schemes by ICAR/ IMD

The following sanctions to PAJANCOA & RI conveyed by Indian Council of Agricultural Research (ICAR) / Indian Meteorological Department (IMD) for funding during the XII plan period were noted by the Governing Body and appreciated the faculties.

Sl. No.	*Programme*	*Period*	*Posts sanctioned*	*Budget for five years (Lakhs)*
1.	All India Co-ordinated Research Project (AICRP) – National Seed Project (NSP) crops – Seed Technology Research	XII plan period	Technical Assistant - 1 [9300 – 34800 + 4200 (GP)] Field/ Lab Assistant - 1 [5200 – 20200 + 2800 (GP)]	62.14
2.	ICAR – Seed Project	XII plan period	--	156.00
3.	IMD, Ministry of Earth Sciences, New Delhi	XII plan period	Technical Officer/ Research Associate – 1 [24000 + 10% HRA] Agromet Observer – 1 [5200 – 20200 + 2800 (GP)]	7.60 / year
4.	All India Co-ordinated Rice Improvement Project (AICRIP), ICAR	XII plan period	Junior Soil Scientist/ Assistant Professor (SS & AC) - 1	Approved Budget yet to receive

The Governing Body suggested to make sustained efforts to have such developmental and research grants from various organizations and from Centrally Sponsored Schemes.

AGENDA ITEM NO. 7. To consider and ratify the appointment of Statutory Auditor for the financial year 2013-2014

Dean informed that PAJANCOA & RI, Karaikal is registered under the Societies Registration Act, 1860 and it is mandatory that a Chartered Accountant (CA) should audit the accounts of the Society annually. The CA firm is to be appointed by the Society to carry out the Statutory Audit of the institution. After following the official procedures, M/s G. Suryanarayanan, Chartered Accountant, "Kamalam", 2/27, Reddi Rao Tank South, Kumbakonam - 1 had been appointed with the approval of the Chief Secretary to Government cum Chairman, PAJANCOA (Karaikal) Society *vide* Note Order No. 2600, dt. 18.06.2014 of

16/3/15

DEAN i/c
Pandit Jawaharlal Nehru College of Agriculture & Research Institute,
Karaikal - 609 603.
U.T. of Pondicherry.

the O/o the Chief Secretary, Puducherry to take up the Statutory Audit of PAJANCOA & RI, Karaikal for the financial year 2013-2014.

The Governing Body after perusal of records/ files ratified the appointment of statutory auditor M/s G. Suryanarayanan, Chartered Accountant, "Kamalam", 2/27, Reddi Rao Tank South, Kumbakonam – 1 for the financial year 2013 – 2014.

AGENDA ITEM NO. 8. To consider and approve the audited Annual Financial Statement of accounts for the year ending 31st March, 2014

Dean informed that the Statutory Audit on the account of PAJANCOA & RI, Karaikal for the year ending 31st March 2014 had been completed by the approved Audit firm M/s G. Suryanarayanan, Chartered Accountant, "Kamalam", 2/27, Reddi Rao Tank South, Kumbakonam-1 in accordance with the generally accepted accounting principles and was placed before the Board of Governors for approval.

The Governing Body after discussion approved the Annual Financial Statement of PAJANCOA & RI for the year ending 31st March 2014 and directed the Dean to take appropriate action on the suggestions noted in the audit statement.

AGENDA ITEM NO. 9. To consider and ratify the appointment of Internal Auditor for the financial year 2014-2015

Dean informed that the AG Audit party while conducting audit of the accounts of this institution has pointed out that there is no system of Internal Audit in-commensurate with the stage and volume of the transactions of the institution and has instructed to take immediate steps to establish an internal audit system which will enable proper generation and maintenance of data and records. In compliance to the observations of the AG Audit remarks, it is decided to appoint an Internal Auditor. After following the official procedure, M/s G. Suryanarayanan, Chartered Accountant, "Kamalam", 2/27, Reddi Rao Tank South, Kumbakonam-1 has been appointed with the approval of the Chief Secretary to Government-cum-Chairman, PAJANCOA (Karaikal) Society *vide* Note Order No. 5381, dt. 27.11.2014 of the O/o the Chief Secretary, Puducherry to take up the Internal Audit of PAJANCOA & RI, Karaikal for the financial year 2014-2015.

The Governing Body after perusal of records/ files ratified the appointment of internal auditor M/s G. Suryanarayanan, Chartered Accountant, "Kamalam", 2/27, Reddi Rao Tank South, Kumbakonam – 1 for the financial year 2014 – 2015.

16/3/15

DEAN
Pandit Jawaharlal Nehru College of Agriculture & Research Institute,
Karaikal - 609 603.
U.T. of Pondicherry

AGENDA ITEM NO. 10. To consider and ratify opening of separate SB account for SCSP Plan Scheme and expenditure incurred towards creation / strengthening of infra-structural facilities carried out utilizing SCSP Grants-In-Aid

Dean informed that an amount of Rs. 1,07,70,000/- was sanctioned under SCSP Plan Scheme as Grant-in-aid for the year 2013-14 vide G. O. Rt. No. 105/Ag, dated 11.03.2014. The amount was deposited in a separate SB account bearing No. 6208546144 opened for this purpose in Indian Bank, PKIET Branch, Karaikal. Various works were carried out for Rs. 1,07,70,000/- towards creation / strengthening of infrastructural facilities in various departments of PAJANCOA&RI using the SCSP Grants-in Aid. The works were carried out by following due procedures by the respective departments. Minor repair and maintenance works were carried out by the Engineering Cell of the Institute and the major works by the Public Works Department, Karaikal.

The Governing Body after discussion ratified the opening of separate account for SCSP grants–in aid at Indian Bank, PKIET branch, Karaikal and the expenditure of Rs. 1,07,70,000 incurred on creation/strengthening of infrastructural facilities in various departments of PAJANCOA&RI using the SCSP grants.

The meeting then ended with vote of thanks to the Chair.

Dean in charge
cum
Member Secretary

DEAN
Pandit Jawaharlal Nehru College of Agriculture & Research Institute,
Karaikal - 609 603.
U.T. of Pondicherry.